Call to Order

Mr. Manfredi called the meeting to order at 5:38 p.m.

Members Present

Members of the Personnel Commission present were:
- Ron Manfredi, Chairperson
- Lindsay “Cal” Johnson

Members of the Personnel Commission absent were:
- Patt Taylor, Vice-Chairperson

Members of Commission staff present were:
- Nancy Kast, Director of Classified Personnel
- Elba Garcia, Administrative Secretary
- Marissa Gonzales, Human Resources Analyst
- Robin Fox, Personnel Technician

Introduction of Guests

The following guests signed in:
- Lisa Maciel, RC, CSEA
- Donna Baker-Geidner, RC, CSEA
- Diane Clerou, DO
- Eileen O’Hare, DO
- Samerah Campbell, DO
- Michele Ruby, FCC
- Rich Ruby
- Sylvia Sanchez, FCC

Approval of the Minutes

Mr. Johnson moved to approve the minutes of the February 20, 2007, Regular Meeting as amended. Mr. Manfredi seconded the motion and it carried unanimously.

Action Items

Consideration and Approval of Eligibility Lists: [07-11]

It was moved by Mr. Johnson, seconded by Mr. Manfredi, and unanimously carried to approve the eligibility lists as listed below to be effective for one year unless otherwise stated:

a. Database Administrator, effective 2/22/07
b. Accounting Technician II, effective 2/28/07
c. Educational Advisor, effective 3/12/2007

Information Items

Clarification of Staff Direction

Mr. Manfredi began by explaining that the information item did not specify what type of clarification was needed and apologized to all present & involved for allowing the item to be worded as such on
the final agenda. Ms. Kast commented that the item was not sufficiently specific enough to meet the spirit of the Brown Act. Mr. Manfredi and Ms. Kast discussed the type of clarification needed and postponed the item to the next meeting.

Director’s Report  Ms. Kast provided the commissioners with copies of the flyer for Jackie Grisby’s retirement reception. Ms. Kast also informed the Personnel Commission that the training for the new Sigma System would be conducted the week of April 9, 2007. Ms. Kast invited the commissioners to attend the annual Classified Mega Conference on April 2, 2007.

Adjournment  At 5:49 p.m., Mr. Johnson moved to adjourn the meeting. Mr. Manfredi seconded the motion, and it carried unanimously.

Nancy Kast, Director of Classified Personnel

NK:eg