

STATE CENTER COMMUNITY COLLEGE DISTRICT
BUS DRIVER

DEFINITION

Under the direction of an assigned supervisor, transport students and staff to various destinations throughout the State for co-curricular and academic bus trips.

DISTINGUISHING CHARACTERISTICS

This classification performs general bus driver duties.

EXAMPLES OF DUTIES

Follow instructions from District Operations Transportation Department. Keep clear and accurate driver's logs as required by Federal regulations. Make routine safety checks, report problems or equipment malfunctions and make minor repairs to buses. File an accident report when necessary. Make overnight bus trips. Determine the best and safest route to reach the destination point. Maintain order among students on a bus. Perform pre-trip bus check (lights, tires, wheels, fluid levels, restroom supplies) and post-trip duties (re-fuel bus, dump restroom). Attend scheduled safety meetings and safety programs.

EMPLOYMENT STANDARDS

Education: Formal and informal education equivalent to completion of the twelfth grade.

Experience: Considerable tour bus driving experience, driving 47-passenger MCI buses, both automatic and manual transmission.

Knowledge and Abilities: Safe driving practices; how to drive a 47-passenger bus safely and efficiently; State rules and regulations pertaining to student bus operation and transportation; and first aid practices, work independently without supervision; communicate clearly and concisely, both orally and in writing; establish and maintain cooperative working relationships; and appropriately interact with students, staff and the public. Follow D.O.T. Regulations: comply with State and Federal mandated regulations regarding D.O.T. pre-employment and random drug testing. Licensing: Class A or B with passenger endorsement and current medical certificate.

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Approved: December 18, 2002
Salary Range: 40