STATE CENTER COMMUNITY COLLEGE DISTRICT
POLICE OFFICER

DEFINITION

Under direction performs a variety of police, patrol and investigative duties.

DISTINGUISHING CHARACTERISTICS

This classification performs complex duties in accordance with general instructions or procedures. This position differs from others by the responsibility for or variety of law enforcement activities.

EXAMPLES OF DUTIES

Duties include investigating criminal activity, apprehending law violators, controlling dangerous and violent persons, operating emergency vehicles within legal guidelines, conducting plant security inspections, assisting staff and public with directions, unlocking or jumpstarting vehicles, and investigating non-criminal incidents. Police officers may be required to perform other duties such as field training officer, firearms and tactical weapons instruction, first aid and CPR training, background investigations, other related duties as assigned.

EMPLOYMENT STANDARDS

Full-time Officers: Education and Experience: Completion of thirty units of college coursework and POST Academy Certificate with no additional experience required.

Part-time and Temporary Officers: Education and Experience: Completion of thirty units of college coursework, POST Academy and Basic Certificate with at least one year of law enforcement experience required.

Knowledge and Abilities: Knowledge of law enforcement procedures and applicable laws of the State of California, use of defensive equipment, self defense techniques, parking policies and regulations, emergency procedures, emergency vehicle rules and regulations, criminal activities, traffic directing procedures and flare patterns first aid, fire safety, investigative and field supervision techniques. Skill to conduct investigations, make arrests, file criminal complaints, patrol effectively, lift fingerprints, and detect and prevent criminal activity. Skill to keep accurate records and make reports, make quick decisions in emergency situations, remember names, faces, and details of occurrences, operate, and maintain department issued weapons, control traffic and crowds. Officers must have the ability to assign, monitor, and review the work of others and the ability to receive and follow instructions and appropriately interact with students, staff, faculty and the public. Officers must have the ability to learn and apply college and district policies and procedures.