STATE CENTER COMMUNITY COLLEGE DISTRICT
SERGEANT OF POLICE

DEFINITION

Under direction performs a variety of police, patrol and investigative duties.

DISTINGUISHING CHARACTERISTICS

This classification performs complex duties in accordance with general instructions or procedures. This position requires lead responsibilities. This position differs from others by the responsibility or variety of activities, work being more specialized and requiring greater knowledge of law enforcement and exercise of judgment.

EXAMPLES OF DUTIES

Duties include investigating criminal activity, apprehending law violators, controlling dangerous and violent persons, conducting safety surveys, responding and assisting in crisis intervention, operating emergency vehicles within legal guidelines, conducting plant security inspections, assisting staff and public with directions, unlocking or jumpstarting vehicles, and investigating non-criminal incidents. Assign and review the work of other employees and students assigned to the department. May perform other related duties as assigned.

EMPLOYMENT STANDARDS

Education: Completion of thirty college units and POST Basic, Intermediate and Advanced certificates.

Experience: Experience in public law enforcement or school district security involving patrol, police, investigative, personnel protection, and property protection duties.

Knowledge and Abilities: Knowledge of law enforcement procedures and applicable laws of the State of California, use of defensive equipment, self defense techniques, parking policies and regulations, emergency procedures, emergency vehicle rules and regulations, criminal activities, traffic directing procedures and flare patterns, money transportation, first aid, fire safety, investigative and field supervision techniques. Skill to conduct investigations, make arrests, file criminal complaints, patrol effectively, lift fingerprints, and detect and prevent criminal activity. Skill to keep accurate records and make reports, make quick decisions in emergency situations, remember names, faces, and details of occurrences, operate, and maintain department issued weapons and qualify periodically, control traffic and crowds. Ability to assign, monitor, and review the work of others. Ability to receive and follow instructions and appropriately interact with students, staff, faculty and the public. Ability to learn and apply college and district policies and procedures.

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Approved: August 17, 1998
Revised by PC: January 15, 2008
Salary Range: 67