REVISED AGENDA*
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
30277 Avenue 12, Assembly Room 120
Madera, CA 93638
4:30 p.m., October 2, 2007

*Agenda revised September 28, 2007
Additional item is in bold type below

I. Call to Order

II. Pledge of Allegiance

III. Introduction of Guests

IV. Approval of Minutes, Meeting of September 4, 2007

V. Delegations, Petitions, and Communications [see footnote, Page 2]
   
   A. Introduction of Guests
      Isabel Barreras

VI. Reports of Chancellor and Staff

   A. PRESENTATIONS
      1. Chancellor's Report
         Tom Crow
      2. Campus Reports
         Terry Kershaw, NC
         Ned Doffoney, FCC
         Barbara Hioco, RC
      3. North Centers Faculty Association Report
         Tom Mester, NC
      4. Classified Senate Report
         Carrie Baize, FCC
      5. North Centers AmeriCorps Grant
         Terry Kershaw, NC
         Deborah Ikeda, NC
         Gloria DeLaCruz-Pulido

   B. CONSIDERATION OF CONSENT AGENDA
      [07-46HR through 07-50HR]
      [07-106G through 07-118G]

   C. HUMAN RESOURCES
      1. Consideration to Approve District General Counsel Job Description
         [07-79] Randy Rowe
D. GENERAL

1. Consideration of Bids, Hazardous Material Removal and Selective Demolition, Old Administration Building, Fresno City College [07-76] Doug Brinkley

2. Consideration of Bids, LAN/WAN Phase 5A Architectural, Structural, Mechanical Modifications, Fresno City College [07-77] Doug Brinkley

3. Consideration to Appoint Committee Member to the Measure E Citizens' Bond Oversight Committee [07-78] Doug Brinkley

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 2]

XI. Closed Session

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

B. CONFERENCE WITH LABOR NEGOTIATOR, Management Employees; Tom Crow, Pursuant to Government Code Section 54957.6

XII. Open Session

A. Consideration of Salary and Benefit Adjustment for Unrepresented Employees, Management

XIII. Adjournment

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.
Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jan Krueger, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.
CONSENT AGENDA
BOARD OF TRUSTEES MEETING
October 2, 2007

HUMAN RESOURCES

1. Employment, Retirement, Sabbatical Leave, Leave of Absence Academic Personnel [07-46HR]

2. Employment, Promotion, Change of Status, Transfer, Leave of Absence, Resignation, Retirement, Classified Personnel [07-47HR]

3. Consideration to Approve New Classification Specification, Assessment Coordinator [07-48HR]

4. Consideration to Approve New Flexible Hour Piano Accompanist Position, Willow International Center [07-49HR]

5. Employment of Part-Time Faculty on Adjunct Faculty Salary Schedule, Fall 2007, Fresno City College, Reedley College, and North Centers [07-50HR]

GENERAL

6. Consideration to Approve Out-of-State Travel for the Reedley College Forestry Program [07-106G]

7. Review of District Warrants and Checks [07-107G]

8. Financial Analysis of Enterprise and Special Revenue Operations [07-108G]

9. Consideration to Adopt Resolution Authorizing Inter-Fund Transfer [07-109G]

10. Consideration of Claim, Clarene White [07-110G]

11. Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child and Adult Care Food Program Training Programs, Fresno City College [07-111G]

12. Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child and Adult Care Food Program Promoting Integrity Now, Fresno City College [07-112G]

13. Consideration to Authorize Extension of Master Agreement with Fresno County Sheriff's Department, Fresno City College [07-113G]
14. Consideration to Authorize Agreement with San Francisco Community College District for the California Early Childhood Mentor Program, Fresno City College [07-114G]

15. Consideration to Authorize Memorandum of Understanding with Central Valley Children's Services Network, Fresno City College [07-115G]

16. Consideration to Authorize Agreement with Georgetown University for the Near East and South Asia (NESA) Undergraduate Exchange Program, Reedley College [07-116G]

17. Consideration to Accept Grant from the U. S. Department of Education for the Upward Bound Math and Science Program, Reedley College [07-117G]

18. Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for Strengthening Career Technical Education Programs - Project POWER, Reedley College [07-118G]
MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
SEPTEMBER 4, 2007

Call to Order
A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:34 p.m., September 4, 2007, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present
Isabel Barreras, President
Dorothy Smith, Vice President (left meeting at 5:45 p.m.)
William J. Smith, Secretary
H. Ronald Feaver
Phillip J. Forhan
Patrick E. Patterson
Leslie W. Thonesen
Larissa Childers, Student Trustee, Fresno City College
Jennifer Fielden, Student Trustee, Reedley College

Also present were:
Tom Crow, Chancellor, SCCCD
Doug Brinkley, Vice Chancellor – Finance and Administration, SCCCD
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor – North Centers
Cynthia Azari, Vice Chancellor – Workforce Development and Educational Services
Randy Rowe, Associate Vice Chancellor – Human Resources, SCCCD

Introduction of Guests
Mr. Rowe introduced the following:
Jason Meyers, CSEA
Nancy Kast, Director of Classified Personnel
Marissa Gonzales, Classified Personnel Technician
Elba Garcia, Administrative Secretary
Ron Manfredi, Chair, Personnel Commission
Lindsay "Cal" Johnson, Personnel Commissioner

Dr. Crow introduced the following:
Supaap Budsritud, Administrator, First Global Community College, Thailand
Dr. Cynthia Azari, Vice Chancellor – Workforce Development and Educational Services

Among the others present, the following signed the guest list:
Jan Krueger, Executive Secretary to the Chancellor, SCCCD
Michael Guerra, Vice President, Administrative Services, FCC
Approval of Minutes

The minutes of the Board meeting of August 7, 2007, were presented for approval. A motion was made by Mr. Feaver and seconded by Mr. Forhan to approve the minutes of the August 7, 2007, meeting, as presented. The motion carried unanimously.

Delegations, Petitions, and Communications

None.

Chancellor’s Report

Dr. Crow reported the following:

- **Fresno Compact** – On September 7, SCCCD is hosting the Fresno Compact meeting in Health Sciences 240 at 7 a.m. The purpose of the meeting is to discuss health care and some of the issues related to the nursing shortage. The Compact meeting will include a panel discussion with local nursing leaders to explore ways the business community can help with the critical shortage. The Board is invited to attend.

- **Administrative Leadership Program** – On Friday, September 7, we will be conducting another session of the SCCCD Administrative Leadership Program. This program is designed to develop future leaders in community college administration, and more specifically, leaders within SCCCD. The session will focus on working with K-12 leadership to more effectively serve students and close the achievement
Chancellor's Report (continued)

gap. Our panelists include superintendents and principals from feeder districts in our service area. Participants will also hear from Karen Ward, Director of the Irvine Foundation EL Project on "Lessons from California’s Highest Achieving High Schools."

- **Special Edition of Front & Center** - In the next few weeks a special edition of the SCCCD newsletter, Front & Center will be mailed to the community. This issue will focus on careers and job training opportunities throughout the District. We are also including some general information on the types of “soft skills” that employers are looking for. The special edition of Front & Center is one of the communication pieces that employers told us they would like us to produce for the general community.

- **Community College League Distinguished Alumni Award** – Dr. Crow was very pleased to announce that Fresno City College graduate, Gary Soto, has been selected to receive the prestigious California Community College Distinguished Alumni Award for 2007. Gary, a critically acclaimed poet and author, has been a champion for community colleges, especially Fresno City College, and has generously donated to the OAB capital campaign. He will be honored at the League’s annual meeting in San Jose in November.

Campus Reports

Dr. Doffoney reported on the following topics from Fresno City College. Copies of the report were provided.

- **FCC Speakers Forum** presents John Bul Dau, one of the “Lost Boys of Sudan,” September 17-18. He has an inspirational message of perseverance and leadership for today’s world.

- **Latino Heritage Month** activities include Mexican Independence Day celebration, September 14. Festivities include a greeting from a Mexican Consulate official, music, salsa contest, and grito contest. Other activities during the month include speakers, health forums, and films.

- **Art instructor Anne Scheid’s “Earthbody” drawing collection** is on display at Gallery 25 through September 30.

- **The 24th Annual Area College Night** is September 24.

- **FCC English instructor and poet Lee Herrick** will read from his newly released first book, titled *This Many Miles from Desire*, on September 5 at Samo’s Korean Restaurant.

Dr. Hioco reported on the following topics from Reedley College. Copies of the report were provided.

- **Instructor Aileen Apperson’s essay** *The Anxieties of Distance: Online Tutors Reflect* (with David A. Carlson) was published in *The St. Martin’s Sourcebook for Writing Tutors*. The book is a resource for writing centers on a national level.

- **Instructors David Borofka** and **David Dominguez** are featured
in a new anthology titled *Highway 99: A Literary Journey through California's Great Central Valley*.

- The RC Speakers Forum presents author Manuel Muñoz on October 11 at 7 p.m. in the Forum Hall. All the stories in his collection *The Faith Healer of Olive Avenue* are set within a single Fresno working-class, Hispanic neighborhood.
- The Transfer Center is hosting Transfer Day 2007 on September 13 in the RC Quad.
- RC Instructor Barry Warmerdam and his wife Cathy are both ranked in the top ten nationally for Masters Track and Field.
- Governor Schwarzenegger appointed RC alumnus Efren Iglesia to a judgeship in Monterey County.

Dr. Kershaw reported on the following topics from the North Centers. Copies of the report were provided:

- The Willow International Center had a successful fall semester opening with over 4,600 students attending the day, evening and Saturday classes.
- Over 350 students participated in the North Centers student welcome session held in August.
- The Child Development Center laboratory opens October 1.
- The Willow International Community College Center dedication is September 21 at 10 a.m.
- The North Centers are participating in the Madera County Fair and Fresno College Night activities to showcase educational programs at all the centers.
- The North Centers' Business and Information Systems Department held their first advisory committee meeting on August 8. They gave an overview of certificate and degree programs, and held an interactive session on the occupational program audit completed last year. The next meeting will focus on workforce development and alignment with curriculum and program offerings.

Mr. Rick Santos, Fresno City College Academic Senate President, reported the following:

- The first meeting of the FCC Academic Senate is August 22.
- Old business items from last semester are operating agreements for both the college and the senate.
- Another old business item just completed is the passage of a resolution urging teachers to be sure that their grades are turned in on time. This is an urging for a small percentage of instructors to carry out those duties and responsibilities that they have agreed to, and not impede the success of students.
- The feasibility of a districtwide placement exam is being studied by an Academic Senate ad hoc committee.
- At the next meeting, the Academic Senate will receive Mr. Santos’ proposal to develop goals the senate would like to
pursue that will help move the college forward in line with the college’s strategic plan.

- Next meeting is September 11, 3-4:30 p.m. in the FCC staff dining room. The Board members are welcome to attend.

Ms. Renee Dauer, 2007-08 Reedley College Classified Senate President, reported the following:

- The Classified Senate had their first meeting on August 16. The meetings are held the first and third Thursday at 2 p.m. in the RC president's conference room and videoconferenced with the Willow International Center. The minutes are posted on the Reedley College website. Board members are welcome to attend.

- Fall semester activities are a brown bag, potlucks, and the annual Halloween decorating contest.

- Reedley College CSEA Vice President Jason Meyers and Ms. Dauer are happy to announce that they have finalized all college committee appointments for this academic year.

- The Classified Professionals Leadership Class VII had their first meeting in July. The next training will be on performance management and evaluations presented by Associate Vice Chancellor of Human Resources Randy Rowe.

- The September 20 technology training will be on intermediate-level Access.

- Technology trainings were attended by 237 participants in 2006-07.

The Board received copies of the 2006-07 SCCCD Personnel Commission Annual Report. Ms. Nancy Kast, Director of Classified Personnel, provided a slide presentation and overview of the roles and activities of the Personnel Commission.

Commissioner Ron Manfredi, Chairperson of the Personnel Commission, stated that it is a tribute to all involved regarding what the Commission has been able to accomplish in the past couple of years. He complimented the Personnel Commission, Personnel Commission staff, the Board and the SCCCD staff in their cooperative efforts. He described the three major roles of the Commission as 1) recruitment and selection of classified employees, 2) classification and reclassification of positions, and 3) appeal body for disciplined classified employees. Mr. Manfredi proposed two areas in which the Personnel Commission and the SCCCD and the SCCCD Board of Trustees could possibly work together. The first would be to have input into the selection of legal counsel and, subsequently, the use of legal counsel that could represent the Personnel Commission in certain instances. The second would be to conduct a districtwide classification study. A study such as this has not been done since 1988. In
Personnel Commission Report (continued)
closing, Mr. Manfredi stated that when he goes out into the district, he is receiving positive feedback about Ms. Kast and staff, and that the Personnel Commission appreciates the support they are receiving.

Ms. Kast responded to questions from the Board.

Ms. Smith had questions regarding new hires by ethnicity and gender, and a question regarding classified management positions.

Ms. Barreras had questions on advertising and types of outreach for position recruitment, and another question on the review of classifications.

Mr. Barreras thanked Ms. Kast and Mr. Manfredi for the report and for giving the Board a broader understanding of the Personnel Commission.

Ms. Smith thanked the Commission and staff for their hard work.

Mr. Patterson said that he was really pleased with the change that has taken place in the last couple of years and that it has been for the benefit of the District.

Railroad Incident Report
Mr. Brian Speece, Associate Vice Chancellor of Business and Operations, recognized Chief Joseph Callahan—District Chief of Police, and Marc Boswell—District Director of Environmental Health and Safety, stating that they were very instrumental in the handling of the train derailment incident that occurred June 19, 2007, at Blackstone and McKinley.

Mr. Speece provided a report, in the format of a chronology, of the derailment that occurred when a Burlington Northern Santa Fe freight train, north bound on the railroad tracks that go through Fresno City College, derailed a couple of their cars. The report sequence began with the initial derailment and continued through to the removal of the two damaged tank cars and boxcar on July 11, 2007. A map of the area surrounding the incident was projected on the screen and the Board members were provided with copies of the report. Mr. Speece's report also listed the conclusions from the debriefing process following the incident.

In regard to the proximity of the child development center to the railroad, Dr. Crow stated that SCCCD has received an approval from the state to amend the application for the new child development center so that the location can be changed from FCC to the Southeast site. The District is in line to receive funding for a new center when funding becomes available.
Mr. Brinkley stated that a report was previously made to the Board about the state and federal emergency planning program. He said that a draft has just been completed and has been sent out to the colleges for review. The plan takes a comprehensive approach and is very prescriptive about incident command and how control of situations is established. Mr. Brinkley touched on the amount of training that would be required of staff. He expected that the plan would be brought to the Board in December or January.

Mr. Smith asked what can be done to improve communication with the students, and about the means of communication now being used by staff.

Ms. Smith asked about using communications in a way that would not lead to mass hysteria and panic among the students.

Dr. Doffoney emphasized the use of a single voice and to communicate at the appropriate time.

Mr. Patterson asked how a determination is made about who is in charge of the incident response, and also if there has been any outcome with the discussions with the railroad in regard to scheduling of train loads.

Ms. Barreras announced that Item 07-41HR, Academic Personnel Recommendations, has been amended. It was moved by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees approve Consent Agenda Items 07-41HR, as amended, and 07-42HR through 07-45HR and 07-95G through 07-105G, as presented. The motion carried unanimously.

Approve the academic personnel recommendations, Items A through C, as amended (Lists A through C are herewith made a part of these minutes as Appendix I, 07-41HR)

Approve classified personnel recommendations, Items A through G, as presented (Lists A through G are herewith made a part of these minutes as Appendix II, 07-42HR)
Consideration to
Approve Revised Job
Duties, Instructional
Technician –
Greenhouse
[07-43HR]
Action

approve the revised job duties for the Instructional Technician – Greenhouse

Consideration to
Approve Revised Job
Responsibilities, Vice
President
Administrative
Services, Reedley
College
[07-44HR]
Action

approve the revised job responsibilities, Vice President
Administrative Services, Reedley College

Consideration to
Approve Revised Job
Responsibilities, Vice
President
Administrative
Services, Fresno City
College
[07-45HR]
Action

approve the revised job responsibilities, Vice President
Administrative Services, Fresno City College

Review of District
Warrants and Checks
[07-95G]
Action

review and sign the warrants register for the period July 27, 2007, to August 23, 2007, in the amount of $9,731,166.61; and
review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore accounts for the period July 26, 2007, to August 22, 2007, in the amount of $2,306,042.78

Consideration to
Accept Maintenance
Project, Exterior
Painting, Gymnasium/
Cafeteria, Fresno City
College
[07-96G]
Action

a) accept the project for the Exterior Painting, Gymnasium/Cafeteria, Fresno City College; and
b) authorize the Chancellor, or his designee, to file a Notice of Completion with the County Recorder
Consideration to
Approve Quarterly
Budget Transfers and
Adjustments Report
[07-97G]
Action

approve the June 30, 2007, Budget Transfers and Adjustments Report

Consideration of
Investment Policy and
Quarterly Performance
Review
[07-98G]
Action

approve the investment policy statement for 2007-08 and accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending June 30, 2007

Consideration to
Approve Voluntary
Payroll Deductions, 2007-08
[07-99G]
Action

approve the list of voluntary payroll deductions for 2007-08, as presented

Consideration to
Authorize Agreement
with the California
Community Colleges
Chancellor’s Office for
Economic and
Workforce
Development Program
Advanced Transportation
Technologies, Fresno
City College
[07-100G]
Action

a) authorize the District, on behalf of Fresno City College, to enter into a grant agreement with the California Community Colleges Chancellor’s Office for Economic and Workforce Development Program Advanced Transportation Technologies for the period July 1, 2007, through June 30, 2008, with funding in the amount of $205,000;
b) authorize renewal of the agreement with similar terms and conditions; and
c) authorize the Chancellor, or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District
Consideration to
Authorize Agreement with the California Community Colleges Chancellor’s Office for Career Technical Education – VTEA IB, Discipline/Industry Collaborative for Agriculture and Natural Resources Grant, Reedley College [07-101G]
Action

a) authorize the District, on behalf of Reedley College, to enter into a Grant Agreement with the California Community Colleges Chancellor’s Office for Career Technical Education – VTEA IB, Discipline/Industry Collaborative for Agriculture and Natural Resources for the period July 1, 2007, through June 30, 2008, with funding in the amount of $300,000;
b) authorize renewal of the agreement with similar terms and conditions; and
c) authorize the Chancellor, or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration to
Authorize Memorandum of Understanding with Madera County Department of Social Services for services to provide timely disbursements to licensed child care providers on behalf of CalWORKs recipients for the period July 1, 2007, through June 30, 2008, with funds available in the amount of $40,000;

a) authorize the District, on behalf of Reedley College, to enter into a Memorandum of Understanding with the Madera County Department of Social Services for services to provide timely disbursements to licensed child care providers on behalf of CalWORKs recipients for the period July 1, 2007, through June 30, 2008, with funds available in the amount of $40,000;
b) authorize renewal of the agreement with similar terms and conditions; and
c) authorize the Chancellor, or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration to
Authorize Agreement with the California Community Colleges Chancellor’s Office for Economic and Workforce Development Programs, Center for International Trade Development [07-103G]
Action

a) authorize the District, on behalf of the Center for International Trade Development, to enter into a grant agreement with the California Community Colleges Chancellor’s Office for Economic and Workforce Development Programs for the period July 1, 2007, through June 30, 2008, with funding in the amount of $205,000;
b) Authorize renewal of the memorandum of understanding with similar terms and conditions; and
c) Authorize the Chancellor, or Vice Chancellor, Finance and Administration, to sign the memorandum of understanding on behalf of the District.
approve participation in the West Hills Community College District agreement for the purchase of Industrial Maintenance Training Equipment for Reedley College and authorize purchase orders to be issued against this agreement

a) authorize the District to enter into an agreement with the California Community Colleges Chancellor’s Office for a Career Advancement Academy Program grant to establish pipelines for undereducated/underemployed youth and young adults, who will have the opportunity to increase their performance levels in reading, writing, and mathematics and to obtain career technical training skills that will lead to careers and additional higher education opportunities in the Central Valley for the period July 1, 2007, through June 30, 2008, with funding in the amount of $1,653,327;
b) authorize renewal of the agreement with similar terms and conditions; and
c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

********End of Consent Agenda********

Ms. Barreras opened the discussion for this item stating that there is a current vacancy for general counsel. The Board has had some concerns; therefore, the item is presented for discussion prior to recruitment. Ms. Barreras stated that the Board has previously been mailed the description of duties for the position.

Mr. Smith said that he felt strongly that the position be filled again as an in-house counsel so that person is available to advise on a daily basis. He said there should first be agreement to recruit for the position and then determine what should be done in the interim to be sure there are people available to perform legal services. He stated that the Board should agree to recruit for the position and also what to do in the interim.

Ms. Smith asked about the use of the approved outside legal firms for the services needed during the time of the recruitment process.

Dr. Crow explained the type of work needed on a daily basis and expressed his confidence in using the outside Board approved legal firms. He said he hoped that the in-house counsel position could be hired by January 1, 2008, and that a Board representative would be involved in the selection process.
Mr. Forhan said that we could go through an RFP process for legal services and determine who we will use during the interim until the position is filled. He said that the legal counsel that was used at the retreat did a good job, and is available to provide the legal perspective that the District would need.

Dr. Crow said the District has seven legal firms that are Board approved in different categories.

Mr. Thonesen said that no Board action is needed at this meeting, but that the Board needed to agree to keep an in-house counsel.

Mr. Patterson thought that when the job description was originally developed, counsel would be dedicated, by a certain percentage, to the Board. He would like some clarification on what the duties are, who they are going to be reporting to, could the Personnel Commission call counsel, what is counsel going to get involved in, what are some of the working relationships going to be with all the different entities that are involved. He also asked if the position had clerical support.

Mr. Smith expressed his concerns about the potential for in-house counsel to have a conflict of interest when giving advice to the Personnel Commission, and the need for counsel to recuse himself so that the Personnel Commission can have an independent counsel. He described other conflicts of interest that could arise with respect to the Board and administration. He said the Board should also have access to legal guidance. He said that he would like to have something that explains the potential for conflict of interest and the circumstances, so it is clear who the counsel is actually representing. With respect to the interim attorneys, Mr. Smith thought it would be efficient to have somebody who is here on a daily basis. Whether the firm is based here or out of town, there should be someone available here for walk in access. He added that it would defeat the purpose of a walk-in counsel if they are not readily available in an office with secretarial assistance, computer, telephone, etc.

Mr. Forhan said that it is his understanding from the discussion that the parameters of the job would need to be determined prior to recruiting for the in-house counsel and that the timeline would need to be moved back, as well as the need to have someone available to the District for legal opinion during this time.

Dr. Crow said that during the last transition, the District had a local firm come in for a number of days per week. If we did not have business for them, they would do their own work. We would only be charged for essentially billable hours when that person is not working on District business.
Replacement of General Counsel [07-70] (continued)
No Action

Dr. Crow said that the Board would be provided a job description for their review and requested that the Board make it a high priority to respond with their suggestions. Dr. Crow said currently there is no clerical support for the position and a recommendation would be provided. He added that in regard to Mr. Manfredi’s comments earlier in the meeting concerning the Personnel Commission’s need for legal counsel, he said that unless there is a conflict of interest, the in-house counsel also represents the Personnel Commission.

President Barreras concluded the discussion by stating that the administration would put a package together for the Board’s review, and to allow opportunity to have feedback so that the position can be tailored to what we want as the Board.

(Ms. Smith left the meeting at 5:45 p.m.)

Public Hearing and Adoption of 2007-08 Final Budget [07-71]
Action

Mr. Brinkley introduced this item and presented a slide presentation on the 2007-08 Final Budget and responded to questions from the Board. Ms. Barreras opened the public hearing and 6:15 p.m. Hearing no comment from the public, the hearing was closed at 6:16 p.m. A motion was made by Mr. Forhan and seconded by Mr. Thonesen that the Board of Trustees adopt the State Center Community College District 2007-08 Final Budget, as presented at the meeting. The motion carried by the following vote:

  Ayes - 6
  Noes - 0
  Absent - 1 (Ms. Smith)

Consideration of Investment Strategies, Retirement Board Member, and Transfer of Funds for California School Boards Association GASB 45 Solutions Program [07-72]
Action

Mr. Brinkley introduced Item 07-72, stating that at the August 2007 Board of Trustees meeting, the Board adopted Resolution 2007-17, forming the irrevocable trust. He explained the three parts of the item presented for the Board’s consideration. He added that the three-member Retirement Board will meet at least twice a year. All the meetings are public and will be noticed, as required for public meetings.

Mr. Smith asked that our counsel also be present at the meetings, stating that it should be someone who is knowledgeable and who can provide counsel to us.

Mr. Smith nominated Mr. Thonesen to serve on the Retirement Board as the SCCCCD Board of Trustees representative.

A motion was made by Mr. Smith and seconded by Mr. Feaver that the Board of Trustees
a) appoint Board member Les Thonesen to serve on the “Retirement Board”;

Consideration of Investment Strategies, Retirement Board Member, and Transfer of Funds for California School Boards Association GASB 45 Solutions Program [07-72] (continued) Action

b) authorize the Retirement Board to invest funds in the trust in either the Cash, Short Term Fixed or the Conservative Income strategies; and
c) authorize the transfer of $2,846,000 from Fund 11 and $2,803,677 from Fund 62 to the State Center Community College District OPEB Trust in an investment option directed by the SCCCD Retirement Board.

The motion carried by the following vote:

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Acknowledgment of Quarterly Financial Status Report, General Fund [07-73] Action

Receiving consensus from the Board, President Barreras acknowledged the Quarterly Financial Status Report (CCFS-31IQ), General Fund.

Consideration of Bids, Compactor/Greenwaste Relocation, Fresno City College [07-74] Action

A motion was made by Mr. Smith and seconded by Mr. Feaver that the Board of Trustees award Bid #0708-07 in the amount of $144,250.00 to C.D.A. Construction, the lowest responsible bidder for the Compactor/Greenwaste Relocation at Fresno City College and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District. The motion carried by the following vote:

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</table>

Consideration to Approve Accreditation Progress Report, Fresno City College [07-75] Action

Dr. Doffoney introduced Item 07-75 stating that Fresno City College is pleased to provide the progress report as required by the Accreditation Commission after its July 2, 2007, action removing the college from their warning. He provided copies of the final draft progress report. In addition, he provided an overview of the results from the recommendations. A motion was made by Mr. Patterson and seconded by Mr. Smith that the Board of Trustees approve the Draft Progress Report for Fresno City College with modifications from the discussion. The motion carried by the following vote:

<table>
<thead>
<tr>
<th></th>
<th>Ayes</th>
<th>Noes</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>6</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

The Board will be provided copies of the final Fresno City College Accreditation Progress Report at the October 2, 2007, SCCCD Board of Trustees meeting.
Reedley College Student Trustee Jennifer Fielden reported the following:

- Reedley College Student Welcome Week went very well. They had many events and activities planned such as free snow cones, free pizza, and a basketball toss contest. A radio station helped with the best legs contest. These events helped get students involved and ready for the school year.

- Other events are the Bayoncne impersonation contest. Reedley College was fortunate to receive Bayoncne concert tickets, which they shared with the Willow International Center, Madera and Fresno City College. They also had a dance off and a sing off.

- Club Rush is September 5-6 in two locations.

- The Reedley College Scholarship Night is September 10 in the RC Cafeteria at 6:30 p.m. The Board is welcome to attend.

- September is Hispanic Heritage Month at Reedley College and events start on September 14 with Mexican Independence activities including a Latin dance contest and a best tasting salsa contest. Dr. Ruben Fernandez, Vice President of Student Services, will be speaking on September 26 in honor of Hispanic Heritage Month.

- October 8-13 is Homecoming Week.

- The Student versus Staff softball game is October 5.

- The Battle for the Pump is November 10 at the Reedley High School football field.

Fresno City College Student Trustee Larissa Childers reported the following:

- The Scholarship Banquet Dinner was held August 24. It was a chance for the scholarship recipients to thank their sponsors and the sponsors to meet and support the students.

- The first Club Rush is September 5 with over 30 clubs that cater to the diverse interests of the students, providing extracurricular experiences for a large number students. Previous to the Club Rush, ASG held an Interclub Council Institute for current clubs to receive information to help their organizations run smoothly throughout the semester.

- September activities are Transfer Day on September 12, Mexican Independence Day on September 14, Constitution Day on September 17, and a Vendor Faire on September 25.

- Planning is in progress for October events of Stop the Hate Week and Homecoming.

- Associated Student Government is participating in shared governance on over 15 committees that include President's Cabinet, Strategic Planning, Academic Senate and Classified Professionals. All of the members are excited about their roles and dedicated to helping in the advancement of FCC.
Mr. Patterson complimented the Academic Senate on taking on the districtwide placement exam as a project.

Mr. Smith said he recently visited the Willow International Center in the evening and was impressed and proud because the classrooms were full, and there was a lot of activity. People were very helpful, and he could see that employees were taking ownership and were extremely proud of their campus.

Ms. Barreras said ACCT delegates need to be appointed for the ACCT Congress, September 26-29. Five trustees are attending. Ms. Barreras will be an assistant teller and Ms. Smith is running for director. It was agreed that Ms. Barreras and Ms. Smith will serve as delegates.

Old Business

Future Agenda Items

Delegations, Petitions, and Communications

Closed Session

Ms. Barreras stated that in closed session the Board would be discussing the following:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

Ms. Barreras called a recess at 6:36 p.m.

Open Session

The Board moved into open session at 7:55 p.m.

Report of Closed Session

Ms. Barreras reported that no action was taken by the Board in closed session.

Adjournment

The meeting was adjourned at 7:56 p.m. by the unanimous consent of the Board.

William J. Smith
Secretary, Board of Trustees
State Center Community College District

jk
PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Employment, Retirement, Sabbatical Leave
Leaves of Absence, Academic Personnel

ITEM NO. 07-46HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Item A through E, as presented.
ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<table>
<thead>
<tr>
<th>Name</th>
<th>Campus</th>
<th>Range &amp; Step</th>
<th>Salary</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buckley, Shelly</td>
<td>FCC</td>
<td>IV, 6</td>
<td>$58,082</td>
<td>Nursing Instructor</td>
</tr>
</tbody>
</table>

(New Hire)
(Categorically Funded Position – October 3, 2007 through May 16, 2008)

<table>
<thead>
<tr>
<th>Name</th>
<th>Campus</th>
<th>Range &amp; Step</th>
<th>Salary</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goehring, Steven</td>
<td>FCC</td>
<td>I, 7</td>
<td>$52,591</td>
<td>Automotive Collision Repair Technology Instructor</td>
</tr>
</tbody>
</table>

(Current Classified Employee)
(Second Contract – October 3, 2007 through May 16, 2008)

<table>
<thead>
<tr>
<th>Name</th>
<th>Campus</th>
<th>Range &amp; Step</th>
<th>Salary</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mulligan, James</td>
<td>RC</td>
<td>I, 6</td>
<td>$57,790</td>
<td>International Education Coordinator</td>
</tr>
</tbody>
</table>

(Current Adjunct Faculty)
(One Year Temporary – October 3, 2007 through June 30, 2008)

B. Recommendation to accept resignation for the purpose of retirement from the following persons:

<table>
<thead>
<tr>
<th>Name</th>
<th>Campus</th>
<th>Effective Date</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liddle, Lee D.</td>
<td>FCC</td>
<td>December 15, 2007</td>
<td>Business &amp; Technology Instructor</td>
</tr>
<tr>
<td>Murphy, Connie</td>
<td>FCC</td>
<td>December 15, 2007</td>
<td>Business &amp; Technology Instructor</td>
</tr>
<tr>
<td>Scheidt, Judi O.</td>
<td>NC</td>
<td>December 15, 2007</td>
<td>Child Development Instructor</td>
</tr>
</tbody>
</table>

C. Recommendation to employ the following persons as Training Institute Trainers:

<table>
<thead>
<tr>
<th>Name</th>
<th>Campus</th>
<th>Classification</th>
<th>Hourly Rate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nix, Lawrence D.</td>
<td>FCC</td>
<td>Trainer V</td>
<td>$50.28</td>
<td>July 2, 2007</td>
</tr>
<tr>
<td>Beltz, Nathan J.</td>
<td>FCC</td>
<td>Trainer I</td>
<td>$27.94</td>
<td>August 27, 2007</td>
</tr>
</tbody>
</table>
D. Recommendation to approve sabbatical leave alternate for 2007/2008 for the following person:

<table>
<thead>
<tr>
<th>Name</th>
<th>Campus</th>
<th>Position</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main, Terri</td>
<td>RC</td>
<td>Speech Communications Instructor</td>
<td>Spring 2008</td>
</tr>
</tbody>
</table>

Research: Complete a literature review of online education, develop an online course and manual for first time online teachers, and create a one unit course for first time online students.

(Proposed replacement for David Richardson who is no longer able to take a sabbatical leave.)

E. Recommendation to approve the leave of absence for the following person:

<table>
<thead>
<tr>
<th>Name</th>
<th>Campus</th>
<th>Position</th>
<th>Dates</th>
</tr>
</thead>
</table>

(Per Article XIV-B, section 2 of the SCFT Collective Bargaining Unit Contract)
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES  
DATE: October 2, 2007

SUBJECT: Employment, Promotion, Change of Status, Transfer, Leave of Absence, Resignation, Retirement, Classified Personnel  
ITEM NO. 07-47HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through I, as presented.
CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martinez, Alejandra</td>
<td>FCC</td>
<td>Office Assistant III Position No. 2064</td>
<td>48-B $3,278.33</td>
<td>08/31/2007</td>
</tr>
<tr>
<td>Inthavong, Jittapaun</td>
<td>WI</td>
<td>Administrative Aide Position No. 5020</td>
<td>53-A $3,521.33</td>
<td>09/10/2007</td>
</tr>
<tr>
<td>Solorzano, Alonzo</td>
<td>FCC</td>
<td>DSP&amp;S Mobility Driver - PPT Position No. 2408</td>
<td>32-A $12.16/hr.</td>
<td>09/10/2007</td>
</tr>
<tr>
<td>Luna, Rita</td>
<td>MC</td>
<td>Department Secretary - PPT Position No. 4035</td>
<td>44-A $16.31/hr.</td>
<td>09/17/2007</td>
</tr>
</tbody>
</table>

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Hourly Rate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dubois, Jeannette</td>
<td>FCC</td>
<td>Sign Language Interpreter III Position No. 8112</td>
<td>47-A $17.53/hr.</td>
<td>07/01/2007</td>
</tr>
<tr>
<td>Alvarez, Erika</td>
<td>FCC</td>
<td>Reg-To-Go Assistant Position No. 8068</td>
<td>41-A $15.14/hr.</td>
<td>07/02/2007 thru 06/30/2008</td>
</tr>
<tr>
<td>Grant, Stephanie</td>
<td>RC</td>
<td>Faculty Sign Language Interpreter Position No. 3154</td>
<td>Hourly Rate $48.19/hr.</td>
<td>08/01/2007</td>
</tr>
<tr>
<td>Hernandez, Maria</td>
<td>FCC</td>
<td>Instructional Technician - Automotive Position No. 2133</td>
<td>50-A $18.91/hr.</td>
<td>08/13/2007</td>
</tr>
<tr>
<td>Macias, Maria</td>
<td>FCC</td>
<td>Registration Assistant Position No. 2022</td>
<td>33-A $12.43/hr.</td>
<td>08/24/2007</td>
</tr>
<tr>
<td>Campos, Janie</td>
<td>FCC</td>
<td>Department Secretary Position No. 2241</td>
<td>44-A $16.31/hr.</td>
<td>08/27/2007</td>
</tr>
<tr>
<td>Coleman, Claudia</td>
<td>FCC</td>
<td>Bookstore Sales Clerk II Position No. 2085</td>
<td>40-A $14.80/hr.</td>
<td>08/30/2007</td>
</tr>
</tbody>
</table>
B. Recommendation to **employ** the following persons as **provisional** – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont’d):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Hourly Rate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bisuano, Cynthia</td>
<td>FCC</td>
<td>Office Assistant II Position No. 2022</td>
<td>41-A</td>
<td>08/31/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$15.14/hr.</td>
<td></td>
</tr>
<tr>
<td>Madden, Karen</td>
<td>FCC</td>
<td>Piano Accompanist Position No. 2442</td>
<td>49-A</td>
<td>09/04/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$18.44/hr.</td>
<td></td>
</tr>
<tr>
<td>Dominguez, Derrick</td>
<td>FCC</td>
<td>Office Assistant II Position No. 2022</td>
<td>41-A</td>
<td>09/10/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$15.14/hr.</td>
<td>thru</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>09/20/2007</td>
</tr>
<tr>
<td>Dominguez, Derrick</td>
<td>FCC</td>
<td>Office Assistant II Position No. 2144</td>
<td>41-A</td>
<td>09/21/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$15.14/hr.</td>
<td></td>
</tr>
<tr>
<td>Bisuano, Cynthia</td>
<td>RC</td>
<td>Administrative Aide Position No. 3106</td>
<td>53-A</td>
<td>09/25/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$20.32/hr.</td>
<td></td>
</tr>
<tr>
<td>Krum, Heidi</td>
<td>RC</td>
<td>Early Childhood Education Specialist</td>
<td>53-A</td>
<td>10/01/2007</td>
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<tr>
<td></td>
<td></td>
<td>Position No. 3036</td>
<td>$20.32/hr.</td>
<td></td>
</tr>
</tbody>
</table>

C. Recommendation to **employ** the following persons as **exempt** (Ed Code 88076):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Hourly Rate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lorente, Ryan</td>
<td>FCC</td>
<td>Trainer Assistant I</td>
<td>41-A</td>
<td>08/17/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$15.68/hr.</td>
<td>thru</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>06/30/2008</td>
</tr>
<tr>
<td>Armijo, Aurora</td>
<td>FCC</td>
<td>Art Model</td>
<td>41-A</td>
<td>08/23/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$8.64/hr.</td>
<td>thru</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>06/30/2008</td>
</tr>
<tr>
<td>Metzler, Candace</td>
<td>FCC</td>
<td>Art Model</td>
<td>41-A</td>
<td>09/10/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$8.64/hr.</td>
<td>thru</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>06/30/2008</td>
</tr>
</tbody>
</table>

D. Recommendation to approve the **promotion** of the following **regular** employees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berry, Bryant</td>
<td>DO</td>
<td>Maintenance Worker I</td>
<td>46-A</td>
<td>09/01/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 1101 to</td>
<td>$2,973.00 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Maintenance Worker II</td>
<td>54-B</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 1101</td>
<td>$3,793.50</td>
<td></td>
</tr>
</tbody>
</table>

(Alternate Series Promotion)
D. Recommendation to approve the promotion of the following regular employees (cont’d):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breshears,</td>
<td>DO</td>
<td>Maintenance Worker I</td>
<td>46-A</td>
<td>09/01/2007</td>
</tr>
<tr>
<td>Gregory</td>
<td></td>
<td>Position No. 1089 to</td>
<td>$2,973.00 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Maintenance Worker II</td>
<td>54-B</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 1089</td>
<td>$3,793.50</td>
<td></td>
</tr>
</tbody>
</table>

(Alternate Series Promotion)

E. Recommendation to approve the change of status of the following regular employees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>McKinney-Cumming,</td>
<td>RC</td>
<td>Office Assistant III</td>
<td>48-E</td>
<td>07/01/2007</td>
</tr>
<tr>
<td>Hester</td>
<td></td>
<td>Position No. 3144 to</td>
<td>$3,913.33</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Building Generalist</td>
<td>63-E</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 1132</td>
<td>$5,870.92</td>
<td></td>
</tr>
</tbody>
</table>

(Return to regular assignment)

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hopkins,</td>
<td>DO</td>
<td>Maintenance Specialist</td>
<td>60-E</td>
<td>08/03/2007</td>
</tr>
<tr>
<td>Lavell</td>
<td></td>
<td>Position No. 1104</td>
<td>$5,458.50 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Building Generalist</td>
<td>63-E</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 1132</td>
<td>$5,870.92</td>
<td></td>
</tr>
</tbody>
</table>

(Additional compensation for “working out of class” per Article 33, Section 8)

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davis, Daneillie</td>
<td>FCC</td>
<td>Office Assistant II</td>
<td>41-D</td>
<td>09/04/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2315 to</td>
<td>$3,038.08 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Department Secretary</td>
<td>44-D</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2422</td>
<td>$3,278.33</td>
<td></td>
</tr>
</tbody>
</table>

(Additional compensation for “working out of class” per Article 33, Section 8)

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mancillas-Llanos, Josephine</td>
<td>FCC</td>
<td>Department Secretary</td>
<td>44-E</td>
<td>09/04/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2422 to</td>
<td>$3,439.08 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Financial Aid Assistant I</td>
<td>57-A</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2106</td>
<td>$3,885.33</td>
<td></td>
</tr>
</tbody>
</table>

(Additional compensation for “working out of class” per Article 33, Section 8)

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rata, Leslie</td>
<td>WI</td>
<td>Secretary to the Vice Chancellor</td>
<td>58-D</td>
<td>09/04/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 4013 to</td>
<td>$5,212.92 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Administrative Assistant</td>
<td>55-E</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 5024</td>
<td>$4,722.17</td>
<td></td>
</tr>
</tbody>
</table>

(Return to regular assignment)

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Withrow, Nancy</td>
<td>FCC</td>
<td>Office Assistant III</td>
<td>48-C</td>
<td>09/05/2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2003 to</td>
<td>$3,439.08 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student Services Specialist</td>
<td>52-B</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2130</td>
<td>$3,612.92</td>
<td></td>
</tr>
</tbody>
</table>

(Additional compensation for “working out of class” per Article 33, Section 8)
E. Recommendation to approve the change of status of the following regular employees (cont’d):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gonzales,</td>
<td>DO</td>
<td>Human Resources Analyst</td>
<td>64-D</td>
<td>09/14/2007</td>
</tr>
<tr>
<td>Marissa</td>
<td></td>
<td>Position No. 1063 to Director of</td>
<td>$5,331.33 to</td>
<td>thru</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Classified Personnel Position No. 1130</td>
<td>$6,131.00</td>
<td>09/28/2007</td>
</tr>
<tr>
<td>(Additional compensation for “working out of class” per Article 33, Section 8)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marks,</td>
<td>FCC</td>
<td>Accounting Technician II</td>
<td>61-E</td>
<td>09/19/2007</td>
</tr>
<tr>
<td>Peggy</td>
<td></td>
<td>Position No. 2070 to</td>
<td>$5,592.50 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MC</td>
<td>Accounting Technician I</td>
<td>57-E</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 4036</td>
<td>$5,076.33</td>
<td></td>
</tr>
<tr>
<td>(Voluntary demotion per Personnel Commission rule 11-13)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Huckeba,</td>
<td>FCC</td>
<td>Administrative Aide</td>
<td>53-B</td>
<td>10/01/2007</td>
</tr>
<tr>
<td>Josefa</td>
<td></td>
<td>Position No. 2040 to Department</td>
<td>$3,800.50 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Secretary Position No. 2241</td>
<td>44-E</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$3,539.08</td>
<td></td>
</tr>
<tr>
<td>(Return to regular assignment)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

F. Recommendation to approve the transfer of the following employees (regular):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trexler,</td>
<td>FCC</td>
<td>Accounting Technician II</td>
<td>61-E</td>
<td>09/19/2007</td>
</tr>
<tr>
<td>Gina</td>
<td></td>
<td>Position No. 2047 to Accounting</td>
<td>$5,227.33 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Technician II Position No. 2070</td>
<td>$5,227.33</td>
<td></td>
</tr>
<tr>
<td>(Temporary transfer pending recruitment/selection)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taylor,</td>
<td>RC</td>
<td>Administrative Aide</td>
<td>53-E</td>
<td>10/01/2007</td>
</tr>
<tr>
<td>Gail</td>
<td></td>
<td>Position No. 3106</td>
<td>$4,389.33 to</td>
<td></td>
</tr>
<tr>
<td></td>
<td>FCC</td>
<td>Administrative Aide</td>
<td>53-E</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2040</td>
<td>$4,389.33</td>
<td></td>
</tr>
<tr>
<td>(Lateral transfer per PC rule 11-2)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

G. Recommendation to approve the leave of absence of the following employee (regular):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Torosian,</td>
<td>RC</td>
<td>Instructional Technician - PC Lab</td>
<td>50-E</td>
<td>08/27/2007</td>
</tr>
<tr>
<td>Jason</td>
<td></td>
<td>Position No. 3019</td>
<td>$3,987.42</td>
<td>thru</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>02/27/2008</td>
</tr>
<tr>
<td>(Unpaid Health Leave of Absence per Article 14 of the CSEA contract)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
H. Recommendation to accept the resignation of the following regular employees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bui, Hal</td>
<td>MC</td>
<td>Instructional Technician - Microcomputer Lab Position No. 4033</td>
<td>08/20/2007</td>
</tr>
<tr>
<td>Pinley, Richard</td>
<td>RC</td>
<td>Lead Duplicating Technician</td>
<td>09/04/2007</td>
</tr>
<tr>
<td>Smith, Elizabeth</td>
<td>FCC</td>
<td>Bookstore Seasonal Assistant</td>
<td>09/04/2007</td>
</tr>
<tr>
<td>Perez, Margarita</td>
<td>DO</td>
<td>Webmaster</td>
<td>09/28/2007</td>
</tr>
</tbody>
</table>

I. Recommendation to accept the resignation for the purpose of retirement for the following regular employees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>McKinney-Cumming, Hester</td>
<td>RC</td>
<td>Office Assistant III</td>
<td>11/01/2007</td>
</tr>
<tr>
<td>Pinkerton, Sandra</td>
<td>FCC</td>
<td>Job Developer</td>
<td>02/29/2008</td>
</tr>
</tbody>
</table>
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration to Approve New Classification Specification, Assessment Coordinator

ITEM NO. 07-48HR

EXHIBIT: None

Background:

As a result of an employee reclassification appeal, the Personnel Commission voted to approve the appeal and reclassify the position of Assessment Technician (#2243) to Assessment Coordinator. That action necessitates the development of a new classification specification.

According to SCCC personnel Commission Rule 3-10 and Education Code Section 88009, the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Board of Trustees' approval of the duties, the Director of Classified Personnel will develop the minimum qualification requirements. The minimum qualifications will then be forwarded to the Personnel Commission for their approval according to Personnel Commission Rule 3-10 and Education Code Section 88095. After the Personnel Commission's approval of the classification specification and recommended salary, the District will meet with representatives of CSEA to negotiate the appropriate salary range.

Assessment Coordinator - Examples of Duties:

Duties may include, but are not limited to: exploring options, planning, developing, organizing and leading the implementation of student assessment programs and activities in accordance with college/district, state, federal and commercial testing program specifications; coordinating with various instructional and support service departments and local high schools to ensure student access to assessment; leading the implementation of complex testing programs; serving as liaison to various instructional and support service departments and local high schools; generating data and performing difficult and specialized statistical work; developing and maintaining assessment and student databases; providing assessment reports to appropriate parties; assisting with program specific research requirements, including making recommendations and implementing solutions; and screening, selecting, training, evaluating, and providing work direction for student workers and staff. May perform other related duties as assigned.
Recommendation:

It is recommended that Board of Trustees approve the examples of duties for the new classification specification Assessment Coordinator.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration to Approve New Flexible Hour Piano Accompanist Position, Willow International Center

ITEM NO. 07-49HR

EXHIBIT: None

Background:

With the establishment of the new Willow International Center, there is a need for a flexible hour Piano Accompanist position for the new choir class. The Piano Accompanist will provide piano accompaniment during instruction as well as performances. This position is included in the 2007-08 North Centers budget.

Recommendation:

It is recommended that Board of Trustees approve a new flexible hour Piano Accompanist position, Willow International Center.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

SUBJECT: Employment of Part-Time Faculty on Adjunct Faculty Salary Schedule, Fall 2007, Fresno City College, Reedley College, and North Centers

ITEM NO. 07-50HR

EXHIBIT: Listings of Adjunct Faculty

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Background:

Board Policy 4120 authorizes the administration to assign part-time faculty on the Adjunct Faculty Salary Schedule and calls for submittal to the Board of names of the individuals so assigned. Enclosed for Board approval are assignment rosters from Fresno City College, Reedley College, and North Centers for Fall 2007.

Recommendation:

It is recommended that the Board of Trustees approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Fall 2007, as presented.
Adler, Paul
Agniew, Michael
Alberda, Thomas
Alexander, Matthew
Anderson, Gregory
Arendt, James
Avila, Edward
Baker, Earle
Bandh, Beth
Bawcom, John
Baxter, Geary
Bennink, Hendrikus
Bessinger, Drew
Bissell, Brian
Blaha, Lynda
Boland, Eugene
Bradford, David
Brand, Michael
Bray Jr, Mark
Burks, Troy
Burnett, Lynn
Button, Lynn
Cambria, Barbara
Caporale, Philip
Carrasco, Lydia
Carrillo, Rudy
Cervantes, Daniel
Cheney, Scot
Choper, John
Cotter, Lee
Craig, Rodney
Cruise, Harold
Cruz, Rayann
Dadian, Neil
Davenport, Dennis
Davis, Terry
Decuir, Brian
Dennis, Jo
Desmond, Christopher
Dewall, Anthony
Dooley III, William
Dooley, Ricki
Douglass, John
Downing, Clifford
Downing, Craig
Doyle, Michael
Dryden, William
Dunn, Jeffrey
Duran, Louis
Erwin, Shawn
Esma, William
Fief, Gary
Field Jr, Frederick
Fleischmann Jr., Nicholas
Flores, Sherree
Frascona, Vincent
Frost, Thomas
Fuller, Zebede
Gaad, Allen
Gaines, Richard
Gamoian, Lisa
Gamer, Robert
Garza, Jose
Gentry, James
Gines, Ramon
Gomez, Joseph
Green, Daryl
Greening, Roger
Grove, Lori
Grove, William
Gularte, Gregory
Haupt, Harold
Haynes, Lorine
Henkle, Charles
Herrera, Cruz
Herring III, Jesse
Herzog, Marilyn
Herzog, Timothy
Hickman, Kevin
Jacobo Jr., Henry
Jimenez, Jimmy
Johnson, Dwayne
Johnson, Fredrick
Jones, David
Jones, Frederica
Jones, Scott
Joseph, Mary
Kader, Philip
Katz, Kenneth
Kaundart, Earl
Keeney, Mark
Kennedy, Rodney
Kirkhart, Larry
Klose, Thomas
Koch, Michael
Kurtze, David
Lamm, Daniel
Landau, Elana
La-Ponte Kirkorian, Shiela
Law, Timothy
Lean, Thomas
Louviere, Richard
Lusk, James
Maier, John
Martin, Gary
Martinez, Robert
Matsuzaki, Kent
Mayo, Edward
McAnulty, Laurie
McCoomas, Stephen
McFadden, Matthew
McKinney, Rosanna
Mechem, Timothy
Minnis, Dorrick
Mitchell, Marla
Montoya, Laurel
Moore, Robert
Moore, Scott
Morgan, Bryan
Mosier, Michael
Moster, Kelly
Motoyasu, Jeffrey
Owen, Richard
Passmore, Vicki
Patchell, Alan
Pendley, Kevin
Perez, Gilbert
Perry, Dwight
Peyret, Melinda
Pino, Jon
Planas, Edward
Pulido, Jose
Quesada, Jaimy
Ramos, Michelle
Ratliff, Rick
Reese, Douglas
Rippetoe, Harlen
Roberts, Melissa
Robinson, Jeffery
Rowe, Thomas
Royal, Randy
Schmidt, Eric
Scholl, Michael
Scroggins, Brett
Selecky, David
Sellai, Diana
Sepepa, Lorraine
Sherman, Leonard
Shuler, Charles
Shumate, Harold
Silva, Manuel
Skiles, Jonathan
Sloan, Michalanne
Smith, David
Smith, Joseph
Smith, Michael
Solis, Susan
Sponhaltz, Candace
Stalker, Brent
Stark, Linda
Stumpf, Judith
Taylor, Gary
Taylor, James
Tilley, John
Torosian, Marvin
Torres, Christopher
Tracy Jr, Vernon
Tucker, Judith
Tushnet, Geoffrey
Van Houwelingen, Timothy
Varela, Patricia
Villemin, Douglas
Watson, James
Watson, John
Weldon, Marilyn
West, Marty
White, Debra
Wilkins, Stephen
### Instructor Name
- Adichio, Eileen
- Aksenov, Alexander
- Allen, Joanne
- Amundsen, Tony
- Andersen, Nicholas
- Anderson, Janice
- Anderson, Lisa
- Andreoni, Lauri
- Arias, Sharon
- Armas, Joseph
- Armson, Lisa Renee
- Armstrong, Craig
- Arnold, Jeffery
- Arredondo, John
- Ashcraft, David
- Auble, Sandra
- Avants, Rebecca
- Avila, Pamela
- Ayers, Willard
- Azali, Benedictus
- Babcock, Bruce
- Baca, Marisol
- Badgley, Clifford
- Baker, Brian
- Baker, Earl
- Baker, Judy
- Baker, Keith
- Banuelos, Fernando
- Barba, Kathy
- Barkman, David
- Barnard, Douglas Darrell

### Section Name
- English As A Second Language
- Nursing, Registered
- Business & Technology
- Physical Education
- Physical Education
- Work Experience, General
- Anthropology
- Paralegal
- Art
- Work Experience, General
- Nursing, Registered
- English
- Computer Information Technology
- Physical Education
- Photography
- Physical Education
- Biology
- Nursing, Registered
- Computer Information Technology
- Physical Education
- French
- English
- Music
- Graphic Communications
- Criminology
- English As A Second Language
- Applied Technology
- Computer Information Technology
- Music
- Photography
- Air Conditioning
Barnes, April
Barnes, Ethan
Bartels, Fred
Bartram, James
Baylor, Peter
Beatty, Jeffrey
Bell, Autumn
Best, Mildred Denise
Bettencourt, Serena
Bithell, Karen
Blanche, Tyrell
Bligh, Andrew
Blomquist, Mark

Bolles-Parmentier, Susan
Bonander, Paul Edwin
Bonetto, David William
Boone, Judith
Booth, Darryl
Boulden, Bradley Keith
Bourbon-Cervantes, Edilia
Bourdet, Malcolm
Boyd, Sean
Boydston, Susan
Brough, Charles
Bryant, Barrett
Bukasa, Dominique
Burden, Robert
Burnett, Fern
Burnett, Lynn
Bush, Andre
Butler, Kristen
Caetano, Heidi
Calandra, Janet
Calkins, Julie
Callaghan, Cynthia Rene
Caprioglio, Dennis
Carden, M Allen
Carr, Sally
Carrillo, Elaine

Biology
Biology
Physical Education
Speech
Respiratory Care
Accounting
Business & Technology
History
Nursing, Registered
Dance
Physical Education
English
Business & Technology
Business Administration
Art
Real Estate
Dance
English
Computer Information Technology
Business Administration
Computer Information Technology
Physical Education
Geography
Psychology
Economics
Computer Information Technology
Physical Education
English As A Second Language
Paralegal
Health Science
Music
Nursing, Registered
Dental Hygiene
English
Mathematics
Human Services
Automotive Technology
History
Linguistics
English
Carrillo, Rudy
Carter, Brian
Carter, Gary
Carvalho, Brenda
Casner, Paul
Castillo, Ana
Castro, Paramo Ma
Cha, Tua
Chalasani, Usha
Chapman, Robert
Chicconi, Michael
Cisneros, Rene
Clark, Julie Marlene
Clark, Rebecca Ann
Clement, Ralph
Clerico, Brian
Clift, Renee

Cline, Melanie
Colbert, Bryan
Coleman, Sarah
Collier, Aaron

Collins Hester, Leslie
Collins, Thomas
Connelly-Meyer, Sarah

Consolatti, Allen
Cook, James
Corey, Kristen
Cortes, Sandra
Coulter, Brian
Crooks, Elizabeth
Cross, David
Cushman, Brigitte
DaCosta, Laura

Dailey, Debby
Dailey, William
Dalgety, Joan

Criminology
English
Real Estate
Mathematics
Biology
Spanish
Chicano-Latino Studies
Hmong
English As A Second Language
Computer Aided Manufacturing
Automotive Technology
Spanish
Mathematics
Health Information Technology
History
Chemistry
Human Services
Womens Studies
French
Child Development
English
Applied Technology
English As A Second Language
Speech
Computer Information Technology
Health Science
Physical Education
English
History
Paralegal
Spanish
Physical Education
Business & Technology
Nursing, Registered
English As A Second Language
Child Development
Psychology
Nursing, Registered
Human Services
Health Information Technology
Fitzgerald, Charmaine
Flay, Robert
Fleming, Jerry
Flores, Nicole
Fowler, Lisa Kathleen
Fox, Jim
Fraleigh, Nancy
Francis, Onesta
FraustoHeredia, Delia
Frese, Josh
Frisby, David
Fritz, Erik
Fritzchle, Tamara
Fry, Martha
Fry, TeddyGene
Garcia, Patrick
Garcia, Ruby
Garcia, Sabrina
Garza, Yolanda
Gaynard, Madeleine Mary
Gettman, David
Giles, Timothy Alan
Glossip, Jeffrey
Glover, Tamara
Godfrey, Lonnie
Gonzales, Kelly
Gonzalez, Salvador
Goodwin-Bransford, Luis
Goosev, Patricia
Greene, Barbara
Griffith, Lois
Griffiths, Kularb
Guadian-Ramirez, Claudia
Guest, Lawrence
Guglielmana, Susan
Gutierrez, Israel
Hafer, Jessica
Halderman, Doug
Halebian, Lisa
Child Development
Chemistry
Psychology
Physical Education
Physical Education
Geography
Speech
Physical Education
Criminology
Computer Information Technology
Computer Information Technology
English
English
Business & Technology
Accounting
Radiologic Technology
Chicano-Latino Studies
Nursing, Registered
Spanish
Dance
Natural Science
Computer Information Technology
Art
Business & Technology
Mathematics
Business & Technology
Computer Information Technology
Physical Education
Dental Hygiene
Surgical Technology
Nursing, Registered
Guidance Studies
English As A Second Language
English As A Second Language
English
Dental Hygiene
Biology
Journalism
Applied Technology
English
Ingram, Donavan
Ireland, Erika
Jenkins, Ruste
Jensen, Daniel
Jerkovich, Roger
Jimenez, Michael
Johnson, Chandra
Johnson, Karen Sue
Johnson, Nona Lee
Jones, Sarah
Jordan, Lynette
Jurevich, Gayla

Kabbani, Kathleen
Kahn, Anne
Kaiser Clarey, Kathleen
Karimbakas, Spiros
Kennedy, Keri
Kennedy-Douglas, Jean

Kessey, Kristin
Kesterson, Edward
Key, Roger
Kimball, Robert
Kirby, James
Klatt, Karyn
Klein, Kenneth
Klinder, Marcia
Knaapen, Beatrice
Knight, Melissa
Koch, Michael

Koll, Travis
Kosinski, Jeff
Kranzler, Jessica
Krauter, Larry
Kuiper, Harold Peter
Kumano, Ralph
Kumar, Indira

English
Food Service Management
Biology
Mathematics
Photography
Chicano-Latino Studies
English As A Second Language
English
English As A Second Language
Computer Information Technology
English
Business & Technology
Business Administration
English As A Second Language
Guidance Studies
Work Experience, General
Mathematics
Guidance Studies
Guidance Studies
Womens Studies
Work Experience, General
Art
Graphic Communications
Physical Science
Business & Technology
Human Services
Physical Education
Drafting
Music
Business & Technology
Womens Studies
Building Safety & Code Administration
Construction
English
Physical Education
English
Photography
Speech
Biology
Chemistry
Lacko, Michael
Ladd, Anthony Leon
Lamattina, Sandra
Lango, Peter
Legaspi, Elizabeth
Lehman, Gelda Nidia
Lencioni, Autumn
Leon, Judy
Lesmerises, Daniel
Liu, Hsiu-Ju Teng
Lizama, Joseph
Loeffler, Tonia
Long, Jonathan
Longan, Craig
Loop, Steven
Lopez, Lucie
Lopez, Ryan Philip
Lovelace, Everett
Lucka, Wojciech
Luna, Rudy
Lynes, Charles
Lynes, Julie
Magnia, Martha
Maki-Dearsan, Nanete
Malakar-Kuenen, Raksha
Malekzadeh, Behrouz
Manhire, Ellen
Maniquiz, Michael
Mann, Judy
Mann, Li T
Marchese, Lisa
Marinovich, Branko
Martin, David
Martin, Jeremy Steven
Martinez, Dominguez Carlos
Martinez, Jesus
Martinez, W. Lawrence
Mason, Ronald
Mata, Carmen
Matlock, Michele
Special Studies
English As A Second Language
Dental Hygiene
Physical Education
Nursing, Registered
Business Administration
Photography
Guidance Studies
Construction
Mathematics
Music
Business Administration
English As A Second Language
History
Physical Education
Nursing, Registered
Biology
Work Experience, General
Biology
Graphic Communications
Theatre Arts
Guidance Studies
Child Development
Art
Biology
Mathematics
English
English
Dental Hygiene
Chinese
Physical Education
Political Science
Mathematics
Journalism
Computer Information Technology
Spanish
Business & Technology
Mathematics
Spanish
Art
Matsumoto, Shaun Robert  
Mattos, Andrew  
Mattox, Jack  
May, Douglas  
McCauliffe, Barbara  
McCabe, Gail  
McCart, Michael  
McClurg, Michael James  
McIlhargey, Patrick  
McKinley, Michael  
McLaughlin, Linda  
McLearan, Susan  
Medinebull, Orie  
Meagerichian, Edward  
Meinhold, Michelle  
Mejlepoumian, Oganessian  
Mendez, Vincent  

Mendoza, Noe  
Mendoza, Sal  
Menyhay, Pamela  
Meyers, David  
Miko, Kristina  
Mikow, Marilyn  
Milford, Leighann  
Milhorn, Richard  
Miller, CourtneyNicole  
Miller, Daren  
Miller, Nancy  
Minnis, Dorryck  
Mollo, Constance  
Moore, Stacie-Lee  
Moore, Vernon  
Moorhead, Robert  
Morand, Kim  
Moreno-Luna, Carmen  
Morisson, Fernando  
Morrice, John  
Morton, Nye  
Motoyasu, Jeffrey  

Biology  
Physical Education  
Health Science  
Art  
Paralegal  
English  
Applied Technology  
Physical Education  
English As A Second Language  
Development Services  
American Sign Language  
Dental Hygiene  
American Indian Studies  
Mathematics  
Guidance Studies  
Chemistry  
Art  
Chicano-Latino Studies  
Guidance Studies  
Radiologic Technology  
Nursing, Registered  
Graphic Communications  
English  
Child Development  
Criminology  
Photography  
English  
Guidance Studies  
English  
Criminology  
Medical Assisting  
Speech  
Geology  
Special Studies  
Dance  
Spanish  
English As A Second Language  
Music  
Music  
Criminology
Patterson, Teresa
Pavic, Ivana
Payne, Catherine Jean
Peace, Dan Everett
Perez, Enid
Perez-Hernandez, Jennifer
Perry, Luann
Peterson, Susanne
Pewewardy, Cornel
Phipps, Louise

Pierro, Deanna Justine
Piland, Kurt
Piper, James
Pires, Michael
Pirl, David
Pontius, David
Preciado, Ryan
Prelip, Angela
Price, Maryellen
Puckett, Michael
Pulido, Jose
Quinlan, Peggy Ann
Quinn, Charles Timothy
Quinn, Darlene
Quinn, Jennifer
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Quinn, Robert George
Rai, Rupinder
Rail, Lester Dewayne
Raines, William Coyd
Ramirez, Gregory
Ramirez, Yaneth

Ramos, Linda
Ratkus, Anthony

Rawn, Raymond
Rayburn, Charles

Speech
Physical Science
Art
English As A Second Language
Chicano-Latino Studies
Child Development
Health Information Technology
English
American Indian Studies
Dance
Speech
English
Guidance Studies
English
Applied Technology
Art
Computer Information Technology
Guidance Studies
Speech
Child Development
Applied Technology
Criminology
Art
Speech
Nursing, Registered
Theatre Arts
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Guidance Studies
Guidance Studies
English
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Foreign Language Lab
Spanish
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Business & Technology
Business Administration
Applied Technology
Food Service Management
Foods & Nutrition
Reitz, Cherry
Rhodes, Agnes
Richmond, Linda
Riesenman, John
Riley-Ruiz, Kristine
Rios, Monica Maria
Ripley, Patrick Wayne
Ritchie, James Andrew

Robinson, Paul
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Rodriguez, Albert
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Rowden, Sally
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Saiz, Sallie
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Samora, Lawrence
Sandersier, Jeffrey
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Savala, Sylvia Ann
Scharnick, Dustin
Schellack, Cherie
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Schoenburg, Diane
Schramm, David
Schwendiman, Larry
Scott-Paradise, Emily
Scroggins, Carol
Scroggins, Jason
Sears, Michael
Setoodeh, Hassan
Shoemaker, David
Silva, Gilbert

Nursing, Registered
Mathematics
Art
Economics
Criminology
Guidance Studies
Computer Aided Drafting & Design
Foreign Language Lab
German
Business Administration
Criminology
Nursing, Registered
Linguistics
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Clerical Training, CTC
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Music
Economics
Guidance Studies
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Medical Assisting
Simpson-Urrutia, Julia
Skaret, Wayne
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Smith, Robert Floyd
Smith, Roderick
Snowden, Patrick
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Sosa, Christine
Soublet, Monica
Sousa, Sherri

Spjute, Aaron Thomas
Spriggs, Kathleen
Staebler, Diane
Standifer, Delores
Standridge, Jr Donald
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Taylor, Sevastee
Taylor, Shuntay

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Drafting
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Zoellin, Joseph

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Astronomy
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Photography
Music
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Business Administration
Guidance Studies
Medical Assisting
Computer Information Technology
Food Service Management
Fresno City College
Adjunct Instructors
Fire Academy
Fall 2007

Baker, Earle
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Binaski, John
Brothers, Jon
Brown, Jonathan
Bump, Christopher
Cabral, Richard
Cadigan, Richard
Cope, Thomas
Damico, James
Davis, James
Despain, Michael
Diebert, Richard
Ek, Christopher
French, Lawrence
Garfield Jr., David
Garza, Hector
Gerking, Christopher
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Guice, Daniel
Harold, Kirk
Henry, Steven
Herzog, Marilyn
Hicks, H. D.
Iverson, Loren
Johnson, Sean
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Young, Jeffrey
Fresno City College
STUDENT SERVICES ADJUNCT FACULTY

Fall 2007

Bailey, Charles  
Banuelos, Michele  
Bayer, Pat  
Contreras-Vasquez, Evelia  
Duarte, Adrienne  
Finley, Brian  
Flores, Rachel  
Gallardo, Araceli  
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Hardamon, Cedric  
Hernandez, Lily  
Hester, Stacie  
Huxley, Deborah  
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Manock, Doris  
Munshower, Donald  
Natal, Lori  
Newman, Ilene  

Nolasco, Monica  
Norman, Deborah  
Pardue, Mary Ellen  
Pavich, Peter ("Mike")  
Radtko, Roger  
Rai, Rupinder K.  
Redmond, Granville C.  
Reposo, Mario L.  
Rhea, Melissa Ann  
Richards-Murray, Paulette  
Silva, Sonny  
Singh, Manjeet  
Spriggs, Kathy  
Stock, Rosemarie  
Taylor, Shuntay S.  
Thepphavong, Kami  
Valdivia, Gloria  
Valencia, Christina  
Vang, May  
Velasquez, Leah  
Yang, Shoua  
Zubiri-Rosalez, Manuel  

Adjunct Nurse – Bailey, Lavada I.

Psychological Interns – Bates, Robert  
Cattolico, Victor  

Carter, John  
Merrin, Jason  

Schedule C Staff/Adjunct Faculty List for D.O. Fall 2007
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# REEDLEY COLLEGE
## FALL 2007
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### SOUTH CENTERS

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Reedley College  
Student Services Division  

Part-Time Counselors/Guidance Studies  
(Fall 2007)  

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\*co 09/17/07
North Centers
Adjunct Counselors
Fall 2007

Academic Counselors:

Christine Allen       Vickiey Martinez
Augie Caldera        Rachel Moring
Maria Ensminger      Lupe Ramirez
Kimra Aquino Garcia  Joyce Simon
Pat Gilbert           Courtney Sparrow (plus Honors Program)
Dennis Gregory       Tracy Tingey-Loper
Tawanda Hall

Transfer/Career Center:

Stacy McArron

AmeriCorps and CalWORKs Counselors:

Donna Fujioka-Hatfield

Donna Cooper
Ngia Gina Vang

Reedley EOPS Counselors at Madera Center:

Toni Miller
Juan Contreras

Reedley DSPS Counselor at Madera Center:

Ashley Calhoun

cm 9/18/07
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration to Approve Out-of-State Travel for the Reedley College Forestry Program

ITEM NO. 07-106G

EXHIBIT: None

Background:

Reedley College is requesting Board approval for out-of-state travel for four forestry students to attend the 2007 Society of American Foresters National Convention in Portland, Oregon from October 23 through October 27, 2007. The advisor accompanying the students will be Kent Kinney. The students will be traveling at no cost to the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for four forestry students to attend the 2007 Society of American Foresters National Convention in Portland, Oregon from October 23 through October 27, 2007, with the understanding that the trip will be financed without requiring expenditures of District funds.
Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period August 24, 2007, to September 20, 2007, in the amount of $13,451,068.27.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period August 14, 2007, to September 21, 2007, in the amount of $2,135,847.31.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Financial Analyses of Enterprise and Special Revenue Operations

ITEM NO. 07-108G

EXHIBIT: Financial Analyses

Background:

The financial reports for the Enterprise (Bookstore) and Special Revenue Operations (RC Cafeteria and Residence Hall) for the year ending June 30, 2007, are enclosed. These reports consist of a combined balance sheet and a combined statement of revenues and expenses reflecting the financial position and operating results for each of the above operations.

The statements are provided for Board information only. No action is required.
# STATE CENTER COMMUNITY COLLEGE DISTRICT
## ENTERPRISE & SPECIAL REVENUE OPERATIONS
### BALANCE SHEET
**As of JUNE 30, 2007**

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<td>RC BOOKSTORE</td>
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<td>RC CAFETERIA</td>
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<td>Cash in County Treasury</td>
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<td>$ 6,300,763</td>
<td>$ 258,118</td>
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### LIABILITIES & FUND BALANCE

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<td>FCC BOOKSTORE</td>
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<td><strong>Total Current Liabilities</strong></td>
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<td>Unreserved Fund Balance</td>
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**TOTAL LIABILITIES & FUND BALANCE** | $ 4,709,270 | $ 1,591,493 | $ 6,300,763 | $ 258,118 | $ 191,095 | $ 449,213 |

* Does Not Include Indirect Charges

UNAUDITED

8/31/2007 7:32 AM
# STATE CENTER COMMUNITY COLLEGE DISTRICT
## ENTERPRISE & SPECIAL REVENUE OPERATIONS
### STATEMENT OF REVENUE & EXPENDITURES
#### Period Ending JUNE 30, 2007

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<th>RC BOOKSTORE*</th>
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<th>RC CAFETERIA*</th>
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<td>$10,300,072</td>
<td>$836,095</td>
<td>$381,734</td>
<td>$1,217,829</td>
</tr>
<tr>
<td><strong>LESS COST OF GOODS SOLD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Inventory</td>
<td>$1,045,617</td>
<td>$1,054,595</td>
<td>$2,100,212</td>
<td>$52,967</td>
<td></td>
<td>$52,967</td>
</tr>
<tr>
<td>Purchases</td>
<td>4,566,671</td>
<td>2,458,023</td>
<td>7,024,694</td>
<td>442,870</td>
<td></td>
<td>442,870</td>
</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td>5,612,288</td>
<td>3,512,618</td>
<td>9,124,906</td>
<td>495,837</td>
<td></td>
<td>495,837</td>
</tr>
<tr>
<td>Ending Inventory</td>
<td>918,151</td>
<td>706,106</td>
<td>1,624,257</td>
<td>56,265</td>
<td></td>
<td>56,265</td>
</tr>
<tr>
<td>Cost of Sales</td>
<td>4,694,137</td>
<td>2,806,512</td>
<td>7,500,649</td>
<td>439,552</td>
<td></td>
<td>439,552</td>
</tr>
<tr>
<td><strong>GROSS PROFIT ON SALES</strong></td>
<td>$1,751,358</td>
<td>$1,048,065</td>
<td>$2,799,423</td>
<td>$396,543</td>
<td>$381,734</td>
<td>$778,277</td>
</tr>
<tr>
<td><strong>OPERATING EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$795,696</td>
<td>$538,915</td>
<td>$1,334,611</td>
<td>$283,303</td>
<td>$196,651</td>
<td>$479,954</td>
</tr>
<tr>
<td>Benefits</td>
<td>222,448</td>
<td>174,011</td>
<td>396,459</td>
<td>140,526</td>
<td>69,739</td>
<td>210,265</td>
</tr>
<tr>
<td>Depreciation</td>
<td>98,029</td>
<td>5,110</td>
<td>103,139</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td>41,820</td>
<td>26,600</td>
<td>68,420</td>
<td>12,306</td>
<td>18,936</td>
<td>31,242</td>
</tr>
<tr>
<td>Utilities &amp; Housekeeping</td>
<td>20,107</td>
<td>21,176</td>
<td>41,283</td>
<td></td>
<td>62,778</td>
<td>62,778</td>
</tr>
<tr>
<td>Rents, Leases &amp; Repairs</td>
<td>24,935</td>
<td>10,715</td>
<td>35,650</td>
<td>462</td>
<td>26,090</td>
<td>26,552</td>
</tr>
<tr>
<td>Other Operating</td>
<td>277,347</td>
<td>147,543</td>
<td>424,890</td>
<td>16,080</td>
<td>1,897</td>
<td>17,977</td>
</tr>
<tr>
<td><strong>TOTAL OPERATING EXPENDITURES</strong></td>
<td>$1,480,382</td>
<td>$924,070</td>
<td>$2,404,452</td>
<td>$452,677</td>
<td>$376,091</td>
<td>$828,768</td>
</tr>
<tr>
<td><strong>NET OPERATING REVENUE (LOSS)</strong></td>
<td>$270,976</td>
<td>$123,995</td>
<td>$394,971</td>
<td>$(56,134)</td>
<td>$5,643</td>
<td>$(50,491)</td>
</tr>
<tr>
<td><strong>OTHER REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vending</td>
<td></td>
<td></td>
<td></td>
<td>$5,817</td>
<td>$3,897</td>
<td>$9,714</td>
</tr>
<tr>
<td>Interest</td>
<td></td>
<td>$685</td>
<td>$685</td>
<td>3,346</td>
<td>7,974</td>
<td>11,320</td>
</tr>
<tr>
<td>Other</td>
<td>35,365</td>
<td>33,631</td>
<td>68,996</td>
<td>50,290</td>
<td>8,839</td>
<td>59,129</td>
</tr>
<tr>
<td><strong>OTHER EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer to Co-Curricular</td>
<td>156,000</td>
<td>60,000</td>
<td>216,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>150,000</td>
<td>100,000</td>
<td>250,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>NET REVENUE (LOSS)</strong></td>
<td>$341</td>
<td>$(1,689)</td>
<td>$(1,348)</td>
<td>$3,319</td>
<td>$26,353</td>
<td>$29,672</td>
</tr>
</tbody>
</table>

* Does Not Include Indirect Charges

UNAUDITED
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES  
DATE: October 2, 2007

SUBJECT: Consideration to Adopt Resolution Authorizing Inter-fund Transfer  
ITEM NO. 07-109G

EXHIBIT: Resolution

Background:

The transfers listed below support maintenance projects Districtwide, maintenance of parking lots, and the FCC Fume Hood Decision Package project. Funding for these projects includes parking fee revenue, Scheduled Maintenance lottery match ($350,000), and District and FCC lottery funds ($120,000 and $111,000, respectively). In order to properly account for the inter-fund transfer of monies between funds, the California Education Code requires a Resolution authorizing said transfer. The Resolution provides direction for the Fresno County Office of Education to complete an inter-fund transfer as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>Capital Projects Fund</td>
<td>$1,350,000</td>
<td>Parking Lot Rehab – Maintenance Projects</td>
</tr>
<tr>
<td>General Fund</td>
<td>Capital Projects Fund</td>
<td>231,000</td>
<td>FCC Fume Hood Project</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$1,581,000</strong></td>
<td></td>
</tr>
</tbody>
</table>

Recommendation:

It is recommended that the Board of Trustees:

a) approve Resolution No. 2007-21 authorizing an inter-fund transfer in the amount of $1,581,000 from the General Fund to the Capital Projects Fund; and

b) authorize filing said Resolution with the Fresno County Office of Education.
RESOLUTION NO. 2007-21

AUTHORIZING INTER-FUND TRANSFER

WHEREAS, the Board of Trustees has authorized establishment of the General Fund, Capital Projects Fund, Bookstore Fund, Scholarship and Loan Fund, Student Financial Aid Fund, Co-Curricular Fund and Retiree Benefits Fund for the purpose of properly accounting for revenues and expenditures; and

WHEREAS, in order to maintain consistent accounting practices, it will be necessary to transfer $1,581,000 from the General Fund to the Capital Projects Fund;

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 2007-21 be approved authorizing the transfer of $1,581,000 from the General Fund to the Capital Projects Fund.

* * * * * *

The foregoing Resolution was adopted upon motion of Trustee ____________, and seconded by Trustee ____________, at a regular meeting of the Board of Trustees of the State Center Community College District on this 2nd day of October, 2007, by the following vote, to wit:

AYES:

NOES:

ABSENT:

William J. Smith, Secretary, Board of Trustees
State Center Community College District
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration of Claim
Clarene White

ITEM NO. 07-110G

EXHIBIT: Claim

Background:

The District is in receipt of a claim submitted on behalf of Clarene White. The Board is asked to take action in accordance with the Government Code. The Board must reject the claim where there is a question of District liability and the amount of the claim is disputed. The claim has been submitted to the JPA and its Claims Administrator for defense coverage.

Estimated Fiscal Impact:

Unknown

Recommendation:

It is recommended that, in accordance with established procedures, the Board of Trustees reject the claim submitted on behalf of Clarene White and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant.
PRESENTED TO BOARD OF TRUSTEES

SUBJECT: Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child and Adult Care Food Program Training Programs, Fresno City College

ITEM NO. 07-111G

EXHIBIT: Resolution

Background:

The California Professional Nutrition Education and Training (Cal-Pro-NET) Center at Fresno City College develops and provides specialized instructional programs for child nutrition personnel at the production, supervisory, and administrative levels. Through this Agreement, the Cal-Pro-NET Center will continue to partner with the California Department of Education, Nutrition Services Division, to plan, organize and conduct mandatory training programs for Child and Adult Care Food Program sponsors in California. This Agreement, in the amount of $165,000, is for the period October 1, 2007, to September 30, 2008.

Recommendation:

It is recommended that the Board of Trustees:

a) adopt Resolution No. 2007-22 authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an Agreement with the California Department of Education, Nutrition Services Division, to plan, organize and conduct mandatory training programs for Child and Adult Care Food Program sponsors in California for the period October 1, 2007, through September 30, 2008, with funding in the amount of $165,000;

b) authorize renewal of the Agreement with similar terms and conditions; and

c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.
RESOLUTION NO. 2007-22

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for Child and Adult Care Food Program training programs for the Fresno City College Cal-Pro-NET Center and to authorize the designated personnel to sign contract documents for the period October 1, 2007, through September 30, 2008.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number CN077307 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas A. Crow</td>
<td>Chancellor</td>
<td></td>
</tr>
<tr>
<td>Douglas R. Brinkley</td>
<td>Vice Chancellor</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Finance and Administration</td>
<td></td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED this 2nd day of October, 2007, by the Governing Board of the State Center Community College District of Fresno County, California.

I, William J. Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature) 10/2/07 (Date)
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES
DATE: October 2, 2007

SUBJECT: Consideration to Adopt Resolution Authorizing Agreement with California Department of Education for Child and Adult Care Food Program Promoting Integrity Now, Fresno City College
ITEM NO. 07-112G

EXHIBIT: Resolution

Background:

The California Professional Nutrition Education and Training (Cal-Pro-NET) Center at Fresno City College is one of three universities/colleges in the state that develops and provides specialized instructional programs for child nutrition personnel at the production, supervisory and administrative levels. The Cal-Pro-NET Center at Fresno City College will continue to work with the California Department of Education, Nutrition Services Division, to implement the Child and Adult Care Food Program Promoting Integrity Now instructional program. Promoting Integrity Now (PIN) is a competency-based and comprehensive training program for Child and Adult Care Food Program sponsors. The term of this Agreement is from October 1, 2007, through September 30, 2008, with funding in the amount of $175,000.

Recommendation:

It is recommended that the Board of Trustees:

a) adopt Resolution No. 2007-23 authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an Agreement with the California Department of Education, Nutrition Services Division, for the Child and Adult Care Food Program Promoting Integrity Now curricula for the period October 1, 2007, through September 30, 2008, with funding in the amount of $175,000; and

b) authorize renewal of the Agreement with similar terms and conditions; and

c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.
RESOLUTION NO. 2007-23

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the Fresno City College Child and Adult Care Food Program Promoting Integrity Now and to authorize the designated personnel to sign contract documents for the period October 1, 2007, through September 30, 2008.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number CN077306 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas A. Crow</td>
<td>Chancellor</td>
<td></td>
</tr>
<tr>
<td>Douglas R. Brinkley</td>
<td>Vice Chancellor Finance and Administration</td>
<td></td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED this 2nd day of October, 2007, by the Governing Board of the State Center Community College District of Fresno County, California.

I, William J. Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature) 10/2/07 (Date)
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration to Authorize Extension of Master Agreement with Fresno County Sheriff’s Department, Fresno City College

ITEM NO. 07-113G

EXHIBIT: None

Background:

Since 1996-97 the District, on behalf of Fresno City College, has maintained an ongoing Agreement with the Fresno County Sheriff’s Department to provide law enforcement training courses and instruction through the Fresno City College Police Academy Program. The Agreement, which has provided successful training opportunities to Police Academy students, is being updated to reflect a $3.00 per student instructional hour fee for 2007-08.

Recommendation:

It is recommended that the Board of Trustees:

a) authorize the extension of the Master Agreement with the Fresno County Sheriff’s Department to provide law enforcement training courses and instruction through the Fresno City College Police Academy Program for the current period beginning July 1, 2007, with annual extensions unless termination notification is provided;

b) authorize annual renewal of the Agreements with similar terms and conditions; and

c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES          DATE:  October 2, 2007

SUBJECT:  Consideration to Authorize Agreement with
          San Francisco Community College District
          for the California Early Childhood Mentor
          Program, Fresno City College

ITEM NO. 07-114G

EXHIBIT:  None

Background:

The California Department of Education (CDE) has contracted with the San Francisco Community College District (SFCCCD) to implement and oversee the California Early Childhood Mentor Program within the California Community College System. The Early Childhood Mentor Program recruits and selects experienced childcare providers and directors to be mentors to student teachers and protégé directors. SFCCCD acts as the program administrator and fiscal agent while subcontracting with local community college districts to provide the Early Childhood Mentor Program on their respective campuses. The total cost, which is reimbursed to State Center Community College District through the SFCCCD Agreement, is $4,318 for the period September 1, 2007, through June 30, 2008.

Recommendation:

It is recommended that the Board of Trustees:

a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with the San Francisco Community College District to provide funding for the California Early Childhood Mentor Program, in the amount of $4,318 for the period September 1, 2007, through June 30, 2008;

b) authorize renewal of the Agreement with similar terms and conditions; and

c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration to Authorize Memorandum of Understanding with Central Valley Children's Services Network, Fresno City College

ITEM NO. 07-115G

EXHIBIT: None

Background:

The District has recently received a Memorandum of Understanding from the Central Valley Children's Services Network (CSN) to provide financial assistance to Fresno City College's Child Development Center to increase the capacity of high-quality, developmentally appropriate child care available to infants and toddlers. CNS will provide payments directly to vendors based upon an approved budget plan that demonstrates the implementation of high-quality care and best practices. The Memorandum of Understanding is for the period July 1, 2007, through June 30, 2008, with funding in the amount of $10,000.

Recommendation:

It is recommended that the Board of Trustees:

a) authorize the District, on behalf of Fresno City College, to enter into a Memorandum of Understanding with the Central Valley Children's Services Network (CSN) to increase the capacity of high-quality, developmentally appropriate child care available to infants and toddlers, for the period July 1, 2007, through June 30, 2008, with funding in the amount of $10,000;

b) authorize renewal of the Memorandum of Understanding with similar terms and conditions; and

c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Memorandum of Understanding on behalf of the District.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration to Authorize Agreement with Georgetown University for the Near East and South Asia (NESA) Undergraduate Exchange Program, Reedley College

ITEM NO. 07-116G

EXHIBIT: None

Background:

The District has been awarded funding through Georgetown University to provide educational instruction for the Near East and South Asia (NESA) Undergraduate Exchange Program. Reedley College will administer a semester-long program for eleven (11) students in the study of American Government and U.S. History. This Agreement, which is funded in the amount of $103,878, is for the period August 15, 2007, through December 31, 2007.

Recommendation:

It is recommended that the Board of Trustees:

a) authorize the District, on behalf of Reedley College, to enter into an Agreement with Georgetown University to administer the Near East and South Asia (NESA) Undergraduate Exchange Program, with funding in the amount of $103,878 for the period August 15, 2007, through December 31, 2007;

b) authorize renewal of the Agreement with similar terms and conditions; and

c) authorize the Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.
BACKGROUND:

The District has recently been notified by the U.S. Department of Education that Reedley College has been approved for funding of an Upward Bound Math and Science Program grant. The program provides assistance to low-income and/or potential first-generation college students in acquiring the academic skills and motivation to succeed in high school and to successfully transition into college. The Upward Bound Math and Science Program will focus on science, engineering, mathematics, and technology and will serve students from the three target schools of Fowler High School, Reedley High School and Selma High School. This four-year grant, funded at $250,000 per year, is for the period September 1, 2007, through August 31, 2011.

RECOMMENDATION:

It is recommended that the Board of Trustees:

a) authorize the District, on behalf of Reedley College, to accept the Upward Bound Math and Science Program grant from the U.S. Department of Education for the four-year period September 1, 2007, through August 31, 2011, with total funding in the amount of $1,000,000 ($250,000 per year);

b) authorize renewal of the grant with similar terms and conditions; and

c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration to Authorize Agreement with the California Community Colleges Chancellor’s Office for Strengthening Career Technical Education Programs – Project POWER, Reedley College

ITEM NO. 07-118G

EXHIBIT: None

Background:

The District has received a grant from the California Community Colleges Chancellor's Office for Strengthening Career Technical Education Programs. The primary objective for Project POWER (Preserving Our World’s Environmental Resources) is the development and implementation of a fully functioning, sustainable, articulated natural resources management program that facilitates the movement of high school students to community college. The Grant Agreement is for the period May 10, 2007, through April 30, 2009, with funding in the amount of $249,923.

Recommendation:

It is recommended that the Board of Trustees:

a) authorize the District, on behalf of Reedley College, to enter into a Grant Agreement with the California Community Colleges Chancellor's Office for Strengthening Career Technical Education Programs – Project POWER for the period May 10, 2007, through April 30, 2009, with funding in the amount of $249,923;

b) authorize renewal of the Agreement with similar terms and conditions; and

c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration of Bids, Hazardous Material Removal and Selective Demolition, Old Administration Building, Fresno City College

ITEM NO. 07-76

EXHIBIT: None

Background:

Bid #0708-08 is the first of 19 tentative bid packages under the multiple prime bidding format for renovation of the Old Administration Building (OAB) at Fresno City College. Under this format each prime contract will be directly supervised and coordinated by Harris Construction, Inc., the District's construction manager for the OAB renovation project.

The work of this bid package is for the labor and materials necessary to perform hazardous material abatement and selective demolition under plans prepared by ELS Architects and San Joaquin Environmental, Inc. Specifically, this project includes asbestos abatement, lead-based paint abatement, including stabilization and component removal, biohazard abatement, and containment schedules and procedures. Selective demolition for the project involves removal of identified windows, doors, walls, casework, plumbing, electrical components, and other specified architectural elements.

Funding for this project will be provided by Measure E General Obligation Bond Funds. Bids were received from three (3) contractors as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>APC Contractors, Inc.</td>
<td>$1,233,000.00</td>
</tr>
<tr>
<td>PARC Environmental</td>
<td>$1,942,000.00</td>
</tr>
<tr>
<td>LVI Environmental Services, Inc.</td>
<td>$2,397,000.00</td>
</tr>
</tbody>
</table>
Fiscal Impact:

$1,233,000.00 – Measure E General Obligation Bond Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0708-08 in the amount of $1,233,000.00 to APC Contractors, Inc., the lowest responsible bidder for Hazardous Material Removal and Selective Demolition, Old Administration Building, Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.
PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration of Bids, LAN/WAN Phase 5A, Architectural, Structural, Mechanical Modifications, Fresno City College

ITEM NO. 07-77

EXHIBIT: None

Background:

Bid #0708-06 is for all labor and materials necessary to modify existing space into network rooms in the remaining buildings at the Fresno City College campus. This project is in support of the final phase of the Local Area Network/Wide Area Network (LAN/WAN) project and provides for the construction and renovations necessary to create rooms to house required network electronics. The work of this project consists of selective demolition to existing rooms; the construction of new doors, partitions, windows and finishes; modification of existing and installation of new air conditioning systems; as well as modification of fire alarm, plumbing, and electrical systems in support of the new facilities. Both interior and exterior renovations of the buildings are required to complete the work of this project. The work sequence will be phased to provide the least possible interference between this contract and the activities of the other contractor performing LAN/WAN Phase 5A Electrical modifications, which is expected to be awarded at the November Board meeting. The buildings involved in this project include the Operations complex, the Child Development Center, and all facilities east of Blackstone Avenue.

Funding for this project will be provided by Measure E General Obligation Bond Funds. Bids were received from five (5) contractors as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>C.D.A. Construction</td>
<td>$167,000.00</td>
</tr>
<tr>
<td>FMDiaz Construction, Inc.</td>
<td>$184,040.00</td>
</tr>
<tr>
<td>Mark Wilson Construction, Inc.</td>
<td>$189,732.00</td>
</tr>
<tr>
<td>Davis Moreno Construction, Inc.</td>
<td>$270,000.00</td>
</tr>
<tr>
<td>David A. Bush, Inc.</td>
<td>$332,885.00</td>
</tr>
</tbody>
</table>
Fiscal Impact:

$167,000.00 – Measure E General Obligation Bond Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0708-06 in the amount of $167,000.00 to C.D.A. Construction, the lowest responsible bidder for the LAN/WAN Phase 5A Architectural, Structural, Mechanical Modifications at Fresno City College and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration to Appoint Committee Member to the Measure E Citizens' Bond Oversight Committee

ITEM NO. 07-78

EXHIBIT: None

Background:

With the passage of Measure E in November 2002, the State Center Community College District established a Citizens' Bond Oversight Committee, as required under law (Local School Construction Bond Act of 2000), and in 2003 the Board of Trustees adopted the Citizens' Bond Oversight Committee Bylaws.

It is the recommendation of the administration to appoint Nicolas Retana, representing the business community, for a two-year term ending on June 30, 2009. Mr. Retana is a resident of Clovis. As previously mentioned, the Citizen's Bond Oversight Committee membership can be of a flexible size but must have at least seven members, representing specific interest groups in the community. If Board members wish to nominate a member, they may do so by contacting Douglas Brinkley, who will follow through on recommendations.

Recommendation:

It is recommended that the Board of Trustees appoint Nicolas Retana to the Citizens' Bond Oversight Committee for a two-year term ending on June 30, 2009.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 2, 2007

SUBJECT: Consideration to Approve
District General Counsel Job Description

ITEM NO. 07-79

EXHIBIT: None

Background:
The position of District General Counsel is vacant. It is appropriate to review the job description prior to posting the position. Below is the draft job description.

DRAFT
STATE CENTER COMMUNITY COLLEGE DISTRICT

<table>
<thead>
<tr>
<th>Title</th>
<th>Classification</th>
<th>Salary Range/Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>District General Counsel</td>
<td>Management/Supervisory</td>
<td>Range: 62 Days: 224</td>
</tr>
<tr>
<td></td>
<td>Academic</td>
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</tbody>
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Distinguishing Characteristics
To advise and represent State Center Community College District, it’s Board of Trustees and its Personnel Commission in matters of legal concern. This is a supervisory position, exempt from overtime provisions of the Fair Labor Standards Act, with responsibility for formulation and implementation of District policies, regulations, budget decisions, and supervision of personnel including assignment of work, evaluation of performance, adjusting grievances, recommending hiring, transfer, suspension, layoff, recall, promotion, and termination.

Essential Functions of the Position
Under administrative direction of the Chancellor and in accordance with provisions of the Education Code, the rules and regulations of the Board of Governors of the California Community Colleges, and the policies of the district, the District General Counsel provides legal services required in all areas of law affecting the District performing the following essential functions:

- Serves as a resource and representative to the Board of Trustees for Board meetings and selected Board of Trustee issues
- Serves as a resource and representative to the Personnel Commission for Commission meetings and selected Commission issues
• Serves as a resource and representative to the Chancellor for meetings and selected issues
• Prepares and conducts authorized litigation, participates in local, State, Federal and civil administrative proceedings
• Researches and prepares written opinions concerning legal relationships, duties, and obligations of the District
• Advises and assists in the development and drafting of rules, regulations, legal forms and other documents
• Prepares formal and informal opinions, drafts legislation and regulations,
• Drafts, assists, advises and reviews agreements, leases, rentals, purchases, contracts, instruments effecting transfers of property, and all other legal documents or instruments
• Drafts resolutions, election orders and specifications
• Prepares public notices
• Reviews and analyzes legislative bills which affect the operation of the District
• Prepares reports
• Monitors, coordinates and prepares reports on all District legal services and billing
• Reviews and recommends revisions in District Board Policies and Administrative Regulations
• Serves as a resource person to the District regarding administrative policies.
• Conducts in-service training programs for management personnel regarding legal issues, new legislation and court decisions
• Performs other duties as required.

Minimum Qualifications

Education: Include a JD or LLB degree and current license to practice law in the State and Federal courts of California and an active member of the California State Bar.

Experience: Experience in the practice of law within the last ten years with education and/or governmental law.

Desirable Qualifications

Knowledge of provisions of the Education Code, Title 5, the United States Code, and other laws governing community college education in California; methods and procedures required to provide legal services. Ability to provide leadership and direction to the District; prepare and render expert legal opinions and to represent the District as necessary, in all legal matters; prepare and instigate a program of litigation/legal exposure prevention; communicate clearly about legal issues with Board of Trustees, Personnel Commissioners and District personnel; monitor and coordinate all legal services used by the District.

Recommendation:

It is recommended that the Board of Trustees approve the District General Counsel job description.